

WASHAKIE COUNTY CONSERVATION DISTRICT
208 Shiloh Road
WORLAND, WYOMING 82401

MINUTES OF MONTHLY BOARD MEETING

The Washakie County Conservation District (WCCD) held their monthly board meeting on Monday, February 19, 2018 at 7:00 p.m. in Worland at the USDA Service Center. WCCD Board members in attendance, in person, included; Vance Lungren, Dave Slover, and Susan Pennington. Also, in attendance was WCCD Director Victoria Dietz, WCCD Program Assistant Karen Fenton (via teleconference), NRCS District Conservationist Laura Galloway, and Mike Riley, representing Otter Creek Grazing Association.

Dave called the WCCD board meeting to order at 7:10 p.m.

Vance made a motion to approve the WCCD February 19, 2018 meeting agenda. Susan seconded the motion. Motion carried.

The WCCD Board reviewed the January 15, 2018 board meeting minutes. Vance made a motion to approve the January 15, 2018 minutes as read. Susan seconded the motion. Motion carried.

Tori reported the following financial account balances: WCCD main checking account; -\$3,971.10, Main Money Market account; \$167,516.11, Emergency Reserve Money Market account; \$76,126.34, Depreciation Reserve Savings account; \$1,002.33, and CD balance; \$16,633.83. The January 2018 bank statements for all accounts were reconciled by Dave Slover and all reconciliation reports were provided. Tori reported that the mill levy funding received to date was \$125,775.90.

Tori provided the WCCD Board with the monthly expenditure spreadsheet report from January 16, 2018 through February 19, 2018. Susan moved to accept the monthly expenditure and financial report. Vance seconded the motion. Motion carried.

The following vouchers were reviewed and approved:

VOUCHER	CK NUMBER	PAYABLE TO	AMOUNT
8433	7910	Worland TS Chamber	200.00
8434	7911	Verizon	10.00
8435	7912	WESTI Ag Days	436.54
8436	Electronic	Karen Fenton	1505.59
8437	Electronic	Victoria Dietz	2610.18
8438	Electronic	Security State Bank	1108.38
8439	7913	Wyoming Retirement	955.07
8440	7914	BlueCross BlueShield	1355.86
8441	7915	R.T. Communications	92.99
8442	Electronic	Wyoming 457 Plan	400.00
8443	7916	Karen Fenton	697.50
8444	7917	Daily News	100.00

8445	7918	WC Solid Waste	210.00
8446	7919	Cardmember Service	2682.21
8447	7920	Victoria Bales	21.00

DC REPORT:

Laura Galloway provided the following DC Report, which Tori emailed to the WCCD Board previous to the WCCD Board meeting, as follows:

Assistance given to the District: Provided Pollinator Tech Note and NRCS planting requirements; Provided information on Artificial Beaver Dams / cost share information; Sage Creek Lane 12 waste pipeline; McKinnon/Sage Creek Lane 12 Pipeline; Geis Group Road 13 Pipeline; Casey Rice Pipeline; Big Horn River Steering Committee Meeting- February

CTA Assistance: Phone calls with assistance on Soils, Irrigation Water Management, and Grazing Plans, fencing, pollinator planting and cover crop seeding; In field GPS points and Maps for CTA projects

2018 EQIP Subaccounts

- Division I received \$1,044,502 in their initial allocation.
- We have 4 sub-accounts that we divided the money up between according to the % of total eligible applications we had. The estimated total dollars applied for was \$5,359,234.
- 35% were Farm Operation applications. We are contracting 6 of the 25 applications with \$379,401. (3 Park, 1 Big Horn, 2 Washakie)
- 24% were Ranch Operation applications. We are contracting 3 of the 21 applications with \$241,199. (2 Park, 1 Big Horn)
- 39% were Multi-Operation applications. We are contracting 3 of the 30 applications with \$355,350. (all 3 Park)
- 2% were Farmstead applications. We are contracting 1 of the 5 applications with \$29,518. (Big Horn)
- The remaining \$39,043 we put into the Ranch account in hopes of getting another \$43,000 to fund the next application in line.
- I have concerns about the ranking subaccounts we created this year and think they need changed. We did not fund a single range project under the current subaccounts. Everything was irrigation based along with cover crops, pollinators, secondary containment, and windbreaks. We had one feedlot move application under farmstead that we are funding. This is not right since > 60% of our land base is Rangeland. I need your support to bring this to the local workgroup meeting to help get the subaccounts changed to correct this.

2018 NWQI

- We received notification of the NWQI allocation for 2018. It is \$981,000.
- There are 3 applications for Lower Nowater – estimated \$ 212,280
- There are 5 applications for Alamo Creek – estimated \$1,014,000

Local Work Group Meeting: The state office has asked that we start thinking about a date to have our local workgroup meeting, but no official notice of when we should have it.

Snow / Precipitation Information: This report was also included in the DC Report, but not included in these minutes.

Tori asked Laura if she would provide the list of resource concerns to go over with the WCCD Board during the March WCCD Board meeting, to prepare for the upcoming Local Work Group meeting. Laura also suggested that the WCCD Board look at prioritizing a watershed, in which she will put together a list of applications and/or interest based upon sub watersheds in Washakie County.

EMPLOYEE REPORTS:

Tori gave a summary report of the following: Employee (WCDEA) Winter Training Reminder- March 20-22; WESTI Ag Days Report; Legislative Update (State Fair Email to Rep. Greear; Grant Opportunities (Environmental Education, Specialty Crops, Community Enhancement); Canal Enclosure Meeting Report; Update on MOU with NRCS;

Karen:

Karen's monthly report was provided to the WCCD Board previous to the meeting.

Wyoming Public Lands Initiative (WPLI) – Karen called into the meeting to give the WCCD board an update of where the WPLI committee is in the process, provide an explanation of her recommendations and reasons for the direction she was headed, and asked the WCCD Board for their input on the recommendations she would be making on their behalf. The WCCD Board supported Karen's planned recommendations to the WPLI committee.

Recycling Container Purchase Request – Karen gave the WCCD Board an overview of the recent recycling committee meeting and her research on several recycling containers to be utilized by service groups at local events. Karen stated that the City of Worland has offered to provide up to \$1000.00 towards the purchase of the bins. The WCCD board agreed with Karen on the selection of the 48-gallon container from Webstaurant Store. Susan made a motion to approve up to \$1500.00 for the purchase of six green and six blue 48-gallon recycling containers with the WCCD and City of Worland logo. Vance seconded the motion. Motion carried.

Geo-Spatial Summit Training Approval - Karen requested approval to attend the Geo-Spatial Summit Training in Saratoga on May 2nd through 4th, provided the WCCD Board with an overview of what she would be learning, and the costs associated with the training. Vance made a motion to approve Karen's request to attend the Geo-Spatial Summit Training. Susan seconded the motion. Motion carried.

BOARD MEMBER REPORTS:

NACD Convention - Susan Pennington gave the WCCD Board an overview of the sessions she had attended during the NACD Convention and stated that she learned ~~a lot~~ and thought there were some things WCCD could use for the Outdoor Education program. a lot

OLD BUSINESS

NACD Technical Assistance Grant Discussion – Tori provided the WCCD Board with the Request for Proposals she had developed with the help of Allen Croft and Laura Galloway, NRCS employees. Tori reviewed the timeline, stating that the proposals are due to her by 1:00 p.m. on February 28th, so would like to schedule a meeting with a quorum of WCCD Board members on March 2 to review and rank the proposals, but would verify the date and time after she receives the proposals and checks with Allen and Laura regarding their schedule.

NEW BUSINESS

WCCD Rural Cost Share Program Applications -Otter Creek Grazing - PV Solar/Pipeline/Tanks Project – Mike Riley, Otter Creek Grazing Association, attended the meeting to present the project application for a livestock pipeline/tank/PV solar project.

The WCCD Board discussed the Otter Creek Grazing Association project and agreed that the project had a strong public benefit component with an increased wildlife benefit and decreased air pollution with the elimination of pump generator exhaust and the reduction of use of fossil fuels in regard to the reduction of a vehicle driving multiple times to the site to start the pump. Susan made a motion to approve the Otter Creek Grazing Associations Mozet #1 Well Livestock Pipeline/Tank/PV Solar project for up to 50% cost share, up to \$10,000.00. Vance seconded the motion. Motion carried.

Washakie Watersheds Steering Committee Project Funding Recommendations – Tori provided the WCCD Board with the following applications, which had been ranked and recommended for funding by the Washakie Watersheds Steering Committee under the Sage/Slick/Nowater 319 Grant: Sage Creek Land & Cattle; L2S LLC. Vance made a motion to approve the project applications for Sage Creek Land & Cattle for the Headwater Pipeline Project and for L2S LLC for the Wastewater Pipeline Project. Susan seconded the motion. Motion carried.

WACD Legal Fund Contribution for Watershed Improvement District Purposes – This item was tabled until the March WCCD Board meeting, when Dan Rice could be present.

Middle Big Horn Scope of Work Review - Tori provided the WCCD Board with the draft scope of work and provided Karen's input that directs the Consultant to take a look at Westside Irrigation and Lower Hanover Canal, and Dan's input requesting that flooding and runoff be separated. Tori asked the rest of the WCCD Board for their input, of which there was none. Tori stated that she will submit the suggestions to Dave Meyer, WWDC Project Manager.

WCCD Board Discussion of Rules vs Policies – Tori provided the WCCD Board with a copy of the WCCD Personnel Policy and the WCCD Managerial Guidebook, in order for them to review and update the documents, if needed. Dave reported that Dan had asked that the WCCD Board consider language in the Personnel Policy to include an oversight component for the Director position. Discussion was held. Tori reported that she would contact Local Government Liability Pool and a Popo Agie Conservation District Board member for input. Dave suggested that this topic be tabled until the March WCCD Board meeting to allow Tori to gather more information. The rest of the WCCD Board agreed.

WACD What's Up/Legislative Update – Tori provided the WCCD board with the January 26th and February 16th legislative update from WACD. The WCCD Board reviewed the updates.

Education Specialist Duties – Regroup – Tori stated that she would like to meet with Susan Pennington and Karen Fenton to brainstorm some ideas for the future Outdoor Education program, utilizing Susan thoughts from NACD Convention.

WID Board Quarterly Meetings – This item was tabled until the March WCCD Board meeting, when Dan Rice could be present.

CD Renewal Options Discussion – Tori provided the WCCD Board with interest rates from three local banks for the WCCD CD, which is due to expire on March 2. Discussion included whether to renew at 18 months or 12 months. Vance made a motion to renew the WCCD's CD at 12 months at \$.80. Susan seconded the motion.

Motion carried.

CORRESPONDENCE

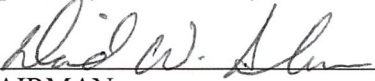
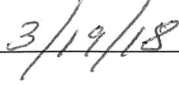
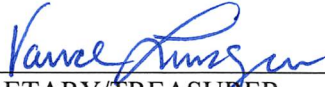
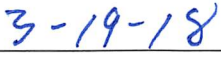
NACD News 01172018; NACD Clips 01192018; WDA Comments on Forest Service Plan Regarding Sage Grouse; Society for Rangeland Management Annual Meeting; Bridger Plant Materials Center Newsletter; Bridger Plant Materials Center Annual Report; Wyoming Livestock Roundup News 01222018; Governor Mead ENDOW; NACD News 01232018; NACD Clips 01262018; Western Governors Newsletter 01262018; BLM Sage Grouse Instruction Memo; Wyoming Beef Council Vacancy; Special District Association Meeting Rescheduling; Wyoming Livestock Roundup Newsletter; NACD Daily 01302018; Estate Planning Workshop; NACD Daily 01312018; Soil Health Workshop; WDA Comments - FS NEPA; NACD News 02062018; State Engineer Revises Policy; Wyoming Nutrient Work Group; NACD Clips 02092018; WDA Comments-Park Goat; NACD News 02132018; Farm & Ranch Conference; Special District Meeting Agenda; NACD Clips 02162018;

CORRESPONDENCE OF HIGHER IMPORTANCE: Wyoming Public Lands Initiative January Report- Karen Fenton; Conservation District and Special District Training; Nowood WID Annual Report; Nowood WID Financials; Nowood WID December Minutes;

The WCCD Board meeting was adjourned at 10:00 p.m.

Date: March 14, 2018

Respectfully submitted by: Victoria Dietz, Director

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CHAIRMAN	DATE
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SECRETARY/TREASURER	DATE