

WASHAKIE COUNTY CONSERVATION DISTRICT
208 Shiloh Road
WORLAND, WYOMING 82401

MINUTES OF MONTHLY BOARD MEETING

The Washakie County Conservation District (WCCD) held their monthly board meeting on Monday, December 17, 2018 at 7:00 p.m. in Worland at the WCCD office. WCCD Board members in attendance included; Dan Rice, Dave Slover, Charley Orchard, Susan Pennington, and Vance Lungren. Also, in attendance was WCCD Director Victoria Dietz and NRCS District Conservationist Laura Galloway.

Dave called the WCCD board meeting to order at 7:06 p.m.

Vance made a motion to approve the WCCD December 17, 2018 board meeting agenda. Charley seconded the motion. Motion carried.

The WCCD Board reviewed the draft November 19, 2018 board meeting minutes. Vance made a motion to approve the November 19, 2018 minutes as read. Charley seconded the motion. Motion carried.

FINANCIAL REPORT:

Tori reported the following financial account balances: WCCD main checking account; -\$251.35 Main Money Market account; \$102,125.88, Emergency Reserve Money Market account; \$76,644.55, Depreciation Reserve Savings account; \$2,008.57, and CD balance; \$16,738.85. The November 2018 bank statements for all accounts were reconciled by Dave Slover and all reconciliation reports were provided. Tori reported that the mill levy funding received to date was \$71,650.53, compared to \$66,307.52 the same time last year.

Tori provided the WCCD Board with the monthly expenditure spreadsheet report from November 20, 2018 through December 17, 2018. Charley moved to accept the monthly expenditure and financial report. Vance seconded the motion. Motion carried.

The following vouchers were reviewed and approved:

Date	Payment To	Invoice Number	Check Number	Amount
11/30/2018	Dusty Vail	8690	Electronic	\$ 24.01
11/30/2018	Karen Fenton	8691	Electronic	\$ 1,309.94
11/30/2018	Melanie Dedic	8692	Electronic	\$ 700.35
11/30/2018	Victoria Dietz	8693	Electronic	\$ 1,990.76
11/30/2018	Vale S. Dent Family Trust	8694	8109	\$ 4,919.00
11/30/2018	Nelson Engineering	8695	8110	\$ 11,436.25

11/30/2018	BlueCross BlueShield	8696	8111	\$ 1,410.09
11/30/2018	Wyoming Retirement	8697	8112	\$ 976.58
11/30/2018	Wyo. Ed. Life Trust	8698	8113	\$ 13.86
11/30/2018	Internal Revenue Service	8699	Electronic	\$ 1,586.64
11/30/2018	R.T. Communications	8700	8114	\$ 100.37
12/3/2018	LJ Revocable Trust	8701	8115	\$ 25.00
12/3/2018	Ten Sleep Senior Center	8702	8116	\$ 120.00
12/3/2018	Mountain West Farm Bureau	8703	8117	\$ 759.72
12/3/2018	Wyo. Retirement 457 Defrd. Comp	8704	Electronic	\$ 1,000.00
12/4/2018	CNA Surety	8705	8118	\$ 50.00
12/10/2018	Cardmember Services	8706	8119	\$ 790.28
12/17/2018	BlueCross BlueShield	8707	8120	\$ 1,410.09

DC REPORT:

Laura Galloway provided the following written DC Report prior to the WCCD Board meeting, as follows:

Assistance given to the District: Engineering and CTA (Airport Road Windbreak, Ondo Pipeline)

CTA Assistance: Phone calls with assistance on Soils, Irrigation Water Management, and Grazing Plans, streambank erosion problems, fencing, pollinator planting and cover crop seeding, invasive species identification, solar well systems, spring development plans.

ECP: FSA – I have been completing the technical evaluations, and as-builts for several fence replacement projects. The fences were damaged or buried under flood debris and result in new fences to be constructed under this program. One was on west river road along Big Horn River and the other was west end of Ten Sleep

HELC / WCC

- Highly Erodible Land Conservation / Wetland and Conservation Certification Update:
- The producer who was given good faith relief from the FSA county committee for his wetland violation had until December 31, 2018 to comply. He just started removal of the fill on Tuesday of this week. He must follow the NRCS plan to restore the wetland back to its natural state. I have been checking progress daily. The ground is really frozen there as they have been driving across it and the cows have been trailing across it to water. There is approximately 2 acres he has to recover.

EQIP

- A December 21, 2018 batching date has been set for our 2019 contracts.
 - We are creating new sub-accounts according to what the local work group requested. They will be: Sprinkler Irrigation; Rangeland / Forestry (including invasive species and streambank); Water Quality (Infrastructure, gated pipe projects, AFO/CAFO, and Secondary containment); Multi Resource concern (soil health, and everything else)
- We continue to do as-builts, modifications, and project checks for active contracts.

NWQI

- All 3 application in the Nowater Watershed have been pre-approved. The estimated funds needed for these 3 is \$120,000.
- The obligation date for these contracts will January 18. 2019 so it is a very short turnaround time.

NCPP

- The NCPP (National Conservation Planning Partnership) listening session in Casper October 16th seemed to be a success.
- There was a lot of good comments from the presenters which included NRCS employees, partners, clients and others. A lot of good feedback and questions were asked about the way NRCS does business, success stories, and things that need changed.

Changes

- Ray's position has been advertised and a panel has been interviewed. I have not heard any results or who was chosen. It will be based in Worland instead of Greybull like they first said.
- Ultima Services hired a new Ultima for the Big Horn Basin. They will be based in Greybull and starting December 17th. The plan is to have them in Washakie County 1-2 days a week, Greybull/Lovell 2 days a week and Powell one to 2 days a week. We will adjust their schedule as to where the workload is on a weekly basis.

Snow Report - snow water equivalent history/current report (was not included in these minutes)

EMPLOYEE REPORTS:

Karen Fenton's monthly report was provided to the WCCD Board.

Melanie Dedic's monthly report was provided to the WCCD Board.

Tori provided the WCCD Board with her November 2018 Timesheet and reported on and/or provided documents for the following: Update on Upcoming NACD TA Grant; Update on Existing NACD TA Projects/South Big Horn CD Decision on Match Contribution, and Extension to June 30, 2019; NACD Urban Conservation Grant Update; Public Records Task Force Assistance; Section 205 Flood Damage Reduction Program Meeting Report;

BOARD MEMBER REPORTS:

South Big Horn CD Meeting/Nowood Watershed Improvement District (WID) Meetings – Dan reported that he had attended the South Big Horn CD meeting in Greybull and the Nowood WID meeting in Manderson; both on December 3rd. Dan reported that he explained that the recent attorney advice related to the WID statutes was to be considered as guidelines for future working relationships. Dan also reported that the Nowood WID is not a member of the Local Government Liability Pool.

Wyoming Stockgrowers Meeting – Vance gave the WCCD Board an overview of some of the sessions he had attended during the recent Wyoming Stockgrowers Convention held in Casper.

OLD BUSINESS

NACD Convention – Tori reported that Dan and Susan are both registered and will be attending the upcoming NACD Convention in San Antonio.

NEW BUSINESS

WCCD Calendars – Tori distributed the 2019 WCCD Calendars.

Farm Service Agency - Name Change Document Approval - Tori reported that Lisa Bower, CED with the local Farm Service Agency, had asked that the WCCD Board sign some CRP paperwork related to a name change. Tori stated that Lisa reported that all the work had been completed regarding the program, but there had been a change in ownership. Laura explained CRP always has a timeframe after the initial contract, of maintenance. Discussion was held and the WCCD Board agreed to approve. Susan signed the documents.

Rural Cost Share Program

-Mike Ondo Project Application & Agreement – Tori presented the agreement, which had been signed by Mike Ondo, asking for a board member signature. Dave signed the agreement. Tori also asked the WCCD Board for their signatures on the approved application, which she had failed to obtain during the November WCCD Board meeting, after Mike's application was approved. The WCCD Board signed the application.

-John Dent Project Application - Tori presented the agreement, which had been signed by John Dent, asking for a board member signature. Dave signed the agreement.

-Consideration of Rural Cost Share Program Changes – Tori explained that, according to recent inquiries for potential projects, that the established ranking meetings are sometimes hitting between times when they want to do their projects. After some discussion, the WCCD Board agreed to leave the ranking schedule the same.

Tori reported that WCCD will be receiving an application for a large windbreak, estimated to cost approximately \$30,000.00. Tori stated that this type of project doesn't fit well in the existing Rural Project Cost Share Program application and asked the WCCD Board for their thoughts. After some discussion, the WCCD Board agreed to leave the Rural Cost Share Application as it is and felt that if the project had a strong public benefit, it would still have a good chance of being approved.

Christmas Tree Collection – Tori reported that the Christmas Tree collection will be held on January 5th in Worland and January 7th in Ten Sleep. Tori stated that the Ten Sleep FFA Advisor has provided her cell phone number to Ten Sleep residents to call her if they want their tree picked up. Tori said that

volunteers are needed in Worland and will meet at 8:00 a.m. at the Extension meeting room. Tori reported that Big Horn Rural Electric will again be chipping the trees in Ten Sleep at the Anderson Ranch stackyard and Newel Sargent Park on January 10th. Vance stated that he would be available to help in Worland on January 5th.

WACD Watershed Conference – Tori provided the WCCD Board with the draft agenda for the upcoming WACD Watershed Conference February 20th and 21st in Casper. Tori stated that she would like to send Karen to the conference.

Security State Bank Depository Designation – Tori reported that she had received a letter from Security State Bank regarding a request to designate them as a depository for funds for 2019. Vance made a motion to approve the request to designate Security State Bank as a depository for WCCD funds for 2019. Charley seconded the motion. Dan Rice abstained from the vote. Motion carried. Dave signed the designation letter.

WACD Legislative Updates/What's Up – Tori provided the WCCD Board with WACD's Legislative Update #1 & #2, and What's Up Email dated December 12, 2018. Discussion was held.

Legislative Function – Tori reported that the Legislative lunch would be held on December 18th at the Brass Plum from noon to 2 p.m. Tori provided a draft agenda which included; Federal Natural Resource Policy Account; School Trust; State Lands Recreation Stamp; Public Records. Tori stated that she would have the most current of copy of all of the draft bills at the meeting and would also provide WACD's Legislative Updates #1 & #2 and the attorney letter regarding public records. Dan stated that the State Lands Recreation Stamp bill had been voted to not move forward. Discussion was also held regarding the Public Records draft bill and the Federal Natural Resource Policy Account, which will help Counties fund their Natural Resource Land Use Plans. Tori reported that she would update the draft agenda. Tori reported that the Meeteetse Conservation District will be in attendance.

Tori presented the Wyoming Department of Ag (WDA) BR-2 reporting form to the WCCD Board for their approval and signature. Charley made a motion to approve the WDA BR-2 form, which documents the legislative lunch date, time, place, agenda topics, and date the WCCD Board reviewed. Susan seconded the motion. Motion carried. Dave signed the form.

NACD Urban Grant Proposal -WCCD Board Resolution Consideration – Tori provided the WCCD Board with an overview of the grant Melanie Dedic is submitting for the NACD Urban Community project. Tori stated that an important part of the proposal is sustainability and she was requesting consideration for support by continuing to implement the project two years past the grant life. Tori stated that NACD has asked for an approved resolution from the WCCD Board. Tori presented a draft resolution the WCCD Board, asking for their adoption and signatures. Charley made a motion to approve the resolution of adoption presented for approval, for WCCD's proposed community and backyard gardening program. Vance seconded the motion. Motion carried. Susan Pennington abstained from the vote due to a conflict of interest.

WID Liability Discussion – Tori provided the WCCD Board with a Memo from WACD regarding the WID statutes legal advice letter and the attorney letter. Tori asked the WCCD Board for their thoughts

