

**WASHAKIE COUNTY CONSERVATION DISTRICT**  
**208 Shiloh Road**  
**WORLAND, WYOMING 82401**

**MINUTES OF MONTHLY BOARD MEETING**

The Washakie County Conservation District (WCCD) held their monthly board meeting on Monday, August 20, 2018 at 7:00 p.m. in Worland at the WCCD office. WCCD Board members in attendance included; Charley Orchard, Dan Rice, Dave Slover, and Susan Pennington. Also, in attendance was WCCD Director Victoria Dietz, NRCS District Conservationist Laura Galloway, and guests representing Chief Washakie FFA; Grace Godfrey, Ivan Perez, Hunter Elliott, and Luke Voss.

Dave called the WCCD board meeting to order at 7:13 p.m.

Charley made a motion to approve the WCCD August 20, 2018 board meeting agenda. Dan seconded the motion. Motion carried.

The WCCD Board reviewed the draft July 16, 2018 board meeting minutes. Dan made a motion to approve the July 16, 2018 minutes as read. Charley seconded the motion. Motion carried.

The previously approved WCCD Board Executive Session Minutes of July 16, 2018 were signed by Dan Rice.

The WCCD Board reviewed the draft August 13, 2018 special meeting minutes. Charley made a motion to approve the July 16, 2018 minutes as read. Dan seconded the motion. Motion carried.

**FINANCIAL REPORT:**

Tori reported the following financial account balances: WCCD main checking account; -\$7,137.51, Main Money Market account; \$98,902.39, Emergency Reserve Money Market account; \$76,372.06, Depreciation Reserve Savings account; \$2,005.57, and CD balance; \$16,738.85. The July 2018 bank statements for all accounts were reconciled by Susan Pennington and all reconciliation reports were provided. Tori reported that the mill levy funding received to date was \$2,512.02.

Tori provided the WCCD Board with the monthly expenditure spreadsheet report from July 17, 2018 through August 20, 2018. Dan moved to accept the monthly expenditure and financial report. Susan seconded the motion. Motion carried.

The following vouchers were reviewed and approved:

Date	Payment To	Invoice Number	Check Number	Amount
7/30/2018	R.T. Communications	8587	8031	\$ 100.10

7/30/2018	Verizon Wireless	8588	8032	\$ 10.00
7/30/2018	WCDEA	8589	8033	\$ 75.00
7/30/2018	Dusty Vail	8590	Electronic	\$ 456.21
7/30/2018	Karen Fenton	8591	Electronic	\$ 1,753.92
7/30/2018	Melanie Dedic	8592	Electronic	\$ 196.12
7/30/2018	Victoria Dietz	8593	Electronic	\$ 1,988.14
7/30/2018	BlueCrossBlueShield	8594	8034	\$ 1,410.09
7/30/2018	Wyoming Retirement	8595	8035	\$ 1,009.87
7/30/2018	Security State Bank	8596	Electronic	\$ 1,347.00
7/31/2018	Big Horn Radio Network	8597	8036	\$ -
7/31/2018	Big Horn Radio Network	8598	8037	\$ 218.79
8/1/2018	voided	8599	8038	\$ -
8/1/2018	Karen Fenton	8600	8039	\$ 442.50
8/1/2018	Wyoming Retirement	8601	Electronic	\$ 1,000.00
8/3/2018	Maggie's Café	8602	8040	\$ 94.50
8/3/2018	Kennedy Ace Hardware	8603	8041	\$ 84.70
8/6/2018	Sam Ray	8604	8042	\$ 2,500.00
8/6/2018	Daily News	8605	8043	\$ 330.00
8/6/2018	Serlkay Printing	8606	8044	\$ 70.00
8/6/2018	Vera Eckhardt	8607	8045	\$ 5,997.23
8/7/2018	Specialty Garden Markers	8608	8046	\$ 513.00
8/10/2018	Western Sage CPS's	8609	8047	\$ 195.00
8/10/2018	Cardmember Service	8610	8048	\$ 307.88
8/15/2018	Laird Sanitation	8611	8049	\$ 50.00
8/16/2018	Donnell & Allred	8612	8050	\$ 21.55

#### DC REPORT:

Laura provided the written DC Report as follows:

**Assistance given to the District:** Engineering & CTA

**CTA Assistance:** Phone calls with assistance on Soils, Irrigation Water Management, and Grazing Plans, streambank erosion problems, fencing, pollinator planting and cover crop seeding, solar well systems, spring development plans.

#### EWP:

- Paxton Berm – has been cleared by state cultural resource specialist.
- Worland Sewer Project – 36' section of unstable top portion of the bank has been looked at by Teri Dispain – area engineer, Allen Croft - engineer, Ben Bonella – area Resource Conservationist, Rigo Lopez – area Conservationist, and Astrid Martinez – State

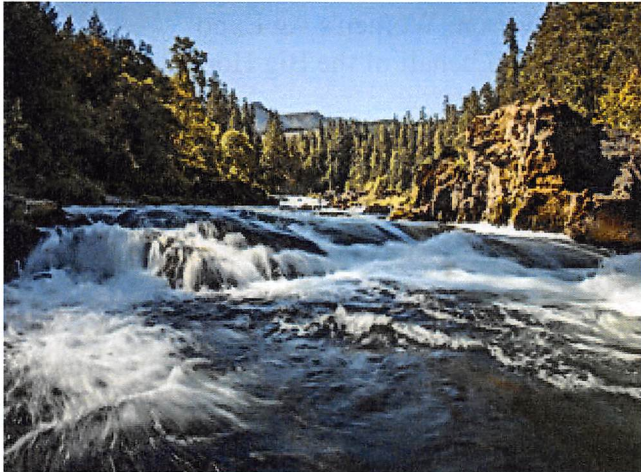
Conservationist. I am waiting on a decision from them and a written verification of what steps need taken.

#### **EQIP:**

- Received addition funds for one additional contract. I will send you a map for review.
- Have done quite a few as-builts, modifications, and project checks for active contracts.

#### **NWQI**

- [NRCS Extends Its Landmark Water Quality Initiatives Through 2023](#)



The [Mississippi River Basin Healthy Watersheds Initiative](#) (MRBI) and the [National Water Quality Initiative](#) (NWQI) have played a pivotal role in accelerating conservation in water quality by providing targeted funding and technical resources to agricultural producers in the areas that need it most.

These initiatives [have been extended](#) to help producers improve water quality in more than 350 watersheds across the country. To date, at least 10 water bodies have been removed or scheduled for removal from the nation's list of impaired streams.

- We do not have enough applications to spend the NWQI funds for Washakie County. It might be a good idea to request they add Horse Gulch watershed and see if we can get that through.

**GRP:** Made a field visit to verify producer is following the grazing plan for FSA

**CRP:** Made a field visit to verify producers are adhering to the no-grazing rules for FSA

#### **Women's Ag Expo**

- August 29<sup>th</sup> from 9 am – 2 pm.
- Have approximately 10 vendors so far for the Niche marketing booths.
- Will have demonstrations on Safety concerns on the farm/ranch
- Will have a producer panel to discuss all programs
- Will have speakers on Marketing

**State Fair:** I went down to state fair on the 16<sup>th</sup> to tend the NRCS booth.

**Ray Retirement:** Ray Gullion, our area range conservationist is retiring August 31<sup>st</sup>.

#### **Emergency Program Assessments for FSA**

- It has been a busy month assessing all of the different fires and producers effected.
- We also looked at Grasshopper damage
- And will be checking fences destroyed by the Tornado

#### **Tours**

- Astrid came and went on a tour of projects we have been installing in Washakie County on August 10<sup>th</sup>.
- We had a streambank stabilization team here to tour some potential projects on August 15<sup>th</sup>.

- The national team will be here the end of August to tour our EWP projects

Tori stated that she was not aware of the opportunity to apply for NWQI and asked Laura for more information, specifically on the deadline. Laura stated that she was waiting on Astrid for further information.

### **EMPLOYEE REPORTS:**

Tori provided the WCCD Board with her July Timesheet and reported on the following: WDA Nowood Watershed Grant Update, reporting that the Board of Ag had approved the grant; Big Horn River Level I Study Update, reporting that she and Karen have had several meetings with Y2 Consultants and that the public scoping meeting was planned for September 25<sup>th</sup> in Manderson; Women's Ag Expo Agenda/Involvement, reporting that she will giving the welcome on behalf of the Big Horn Basin Conservation Districts and would be having a booth

Melanie Dedic's monthly report was provided to the WCCD Board.

Karen Fenton's monthly report and copy of the Gooseberry Research Results Flyer was provided to the WCCD Board.

Tori reported that Karen has been planning for a Pollinator Workshop at the Outdoor Classroom, which is scheduled for September 8<sup>th</sup>, and stated that the post cards advertising the workshop have been mailed out.

### **OLD BUSINESS**

WCCD Board Members Up for Re-Election Reminder – Tori reminded the WCCD Board of the deadline for applying for re-election by August 27<sup>th</sup>.

### **NEW BUSINESS**

Chief Washakie FFA - WyRED Report – Grace Godfrey, Chief Washakie FFA Advisor, and three of her students; Ivan Perez, Hunter Elliott, and Luke Voss gave a presentation on their experiences during their recent WyRED activities in Lander. The group thanked the WCCD Board for their continued support.

Big Horn Forest Steering Committee Field Trip – Tori provided the WCCD Board with the agenda and map for the upcoming Big Horn Forest Steering Committee field trip to be held August 28<sup>th</sup>. Both Dan and Susan stated that they would plan to attend.

Internal Audit – Tori reviewed the Department of Audit Internal Control Evaluation Worksheet with the WCCD Board. Charley made a motion to approve the completed Internal Control Evaluation Worksheet. Susan seconded the motion. Motion carried. The worksheet was signed by Dave Slover and Dan Rice.

Annual Plan Draft Review – The draft WCCD Annual Plan was reviewed by the WCCD Board resulting in the following amendments: Page 15 Waste Management, 1<sup>st</sup> action in the "completed by" column; change Dan Rice to WCCD Board – Page 18 Government Agency Interaction and Coordination, 4<sup>th</sup> action in the "completed by" column; change Dan Rice to WCCD Board – Page 23 Internal District Operations, 10<sup>th</sup> action to remove the apostrophe from in's and from out's. Dan made a motion to

approve the WCCD's Fiscal Year 2019 Annual Plan as amended. Charley seconded the motion. Motion carried. The plan was signed by all WCCD Board members in attendance.

National Association of Conservation Districts (NACD) TA Engineering Grant 2nd Round – Tori presented the WCCD Board with the contract for engineering design work between WCCD and Western Heritage Consulting & Engineering (WHCE), which had been signed by WHCE. Tori stated that the contract includes completion of engineering design work for six NRCS center pivot contracts for \$44,000.00. Charley made a motion to approve the WCCD and WHCE contract for the NACD TA Engineering Design work. Dan seconded the motion. Motion carried. Dave Slover signed the contract.

Paxton Berm Emergency Watershed Protection (EWP) – Tori gave the WCCD Board an overview and update of status of the Paxton Berm EWP project. Tori reminded the WCCD Board that the deadline for proposals from engineering firms for the engineering design work is August 20<sup>th</sup>, and of the review and ranking meeting set for August 27<sup>th</sup> at 1:30, for those proposals that are received.

Tori presented the WCCD Board with the landowner agreement between WCCD, Big Horn Cooperative Marketing Association, and Melvin Weinschrott for the Paxton Berm EWP project, which had been signed by Big Horn Co-op and Mr. Weinschrott. The agreement includes information on the 25% match requirement of the two landowners and the plan to utilize the value of the toe rock to fulfil their out-of-pocket cost.

Charley made a motion to approve the WCCD, Big Horn Cooperative Marketing Association, and Melvin Weinschrott landowner agreement for the Paxton Berm. Susan seconded the motion. Motion carried. Dave Slover signed the agreement.

Area III Meeting in Powell – Tori provided the WCCD Board with the 2017 Minutes for the Area III meeting held in Cody and a draft agenda for the upcoming Area III meeting to be held in Powell on September 11<sup>th</sup>. Tori stated that she would be unable to attend so she could read water samples, but Karen planned to attend. Dan stated that he planned to attend, and Susan and Dave would wait until the time got closer to decide. Susan stated that she was listed in attendance as the Washakie County CD voting delegate in the 2017 minutes and was not in attendance. Tori stated that Dave Slover was the voting delegate that year.

WCCD Comments on Wyoming Draft RMPA and DEIS for Greater Sage Grouse – Tori provided the WCCD Board with the signed comment letter on Wyoming Draft RMPA and DEIS for Greater Sage Grouse, which was developed by Karen Fenton on behalf of the WCCD Board and signed by Vance Lungren.

Intent To Use Wyoming Department of Ag (WDA) Lab Funds Decision – Tori reviewed the "Intent to Use Lab Funds" form required by the WDA to be completed and signed. Tori stated that she has full intention of using the funds for this last monitoring year for supplies and shipping costs, and also to use the funds for the recently approved WDA grant for a video camera. Dan made a motion to approve the use of the 2019-2020 WDA Lab Funds. Susan seconded the motion. Motion carried. Dave Slover signed the form.



WACD What's Up – Tori provided the WCCD Board with the WACD What's Up email dated July 31, 2018 and the information attached to it; State Fair Support; Final WACD BLM Sage Grouse Comments; and EPA National Rivers Assessment Resolution

City of Worland Sewer Emergency Watershed Protection (EWP) – Tori provided the WCCD Board with a photo of a portion of the City of Worland Sewer EWP project bank, that had sloughed. Tori stated that both Allen Croft and Laura Galloway had indicated that NRCS would probably not fix through the EWP program and that it would probably be the responsibility of the City of Worland to fix, as they did not consider it a failure. Tori reported that she had spoken to Brian Berky, Superintendent of Public Works for the City of Worland, and has requested that NRCS further investigate and provide documentation of why the NRCS would not cover the costs of fixing the bank.

**CORRESPONDENCE OF HIGH IMPORTANCE:**

Wyoming Public Lands Initiative July Report; WPLI County Commissioner Letter;

**GENERAL CORRESPONDENCE**

NACD eResource 07172018; NACD Clips 07202018; NACD Farm Bill Side by Side; BLM News Release re Off Range Pastures; Bighorn Forest Monitoring Report; NACD News 07242018; NACD Clips 07272018; Forest Service Comment Period Extended; Federal Register-Endangered Species 07312018; 2018 EO Compensatory Mitigation Credit; NACD News 07312018; WDA SageGrouse EIS Comments; NACD Clips 08032018; Firewise Newsletter; River Basin Planning Website; NACD Clips 08102018; BLM Cooperator Mtg. GSG Agenda; NACD News 08152018;

The WCCD Board meeting was adjourned at 9:28 p.m.

Date: August 21, 2018

Respectfully submitted by: Victoria Dietz, Director

  
CHAIRMAN

DATE

9/17/18

  
SECRETARY/TREASURER

DATE

9-17-18