

WASHAKIE COUNTY CONSERVATION DISTRICT
208 Shiloh Road
WORLAND, WYOMING 82401

MINUTES OF SPECIAL BOARD MEETING

The Washakie County Conservation District (WCCD) held a special board meeting on Friday, September 21, 2018 at 2:30 p.m. in Worland at the USDA Service Center. WCCD Board members in attendance, in person, included; Vance Lungren, and Dave Slover. Also, in attendance was WCCD Director Victoria Dietz and NRCS District Conservationist Laura Galloway. WCCD Board members in attendance, via teleconference included; Dan Rice and Charley Orchard. Also in attendance via teleconference was NRCS Engineers Allen Croft, Chuck Schmitt, and Teri D'Spain.

Dave called the WCCD board meeting to order at 2:30 p.m.

NEW BUSINESS

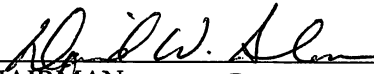
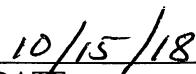

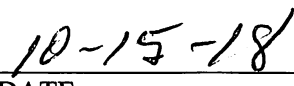
Paxton Berm Emergency Watershed Protection (EWP) Engineering Design Proposal Reviews & Ranking – Tori previously provided the meeting attendees with a copy of two proposals she had received for engineering design work in response to the Request for Proposals (RFP) for the Paxton Berm EWP project.

Tori reported that she had contacted all of the references from both proposals that were related to engineering designs for streambank work provided in their proposals and gave an overview of outcome of those discussions. Participants held discussions of their review of the proposals and their ranking score outcome. It was decided that each meeting participant would provide Tori with a copy of their completed ranking sheet in order for her to create a master score sheet averaging all of the scores. It was determined that all participants had scored Nelson Engineering higher than Western Heritage. Dan made a motion to award the contract for the engineering design for the Paxton Berm EWP to Nelson Engineering as they had received the highest score. Vance seconded the motion. Motion carried.

The meeting was adjourned at 2:52 p.m.

Date: September 21, 2018

Respectfully submitted by: Victoria Dietz, Director

	
CHAIRMAN	DATE
	
SECRETARY/TREASURER	DATE