

WASHAKIE COUNTY CONSERVATION DISTRICT
208 Shiloh Road
WORLAND, WYOMING 82401

MINUTES OF MONTHLY BOARD MEETING

The Washakie County Conservation District (WCCD) held their monthly board meeting on Monday, September 19, 2016 at 7:00 p.m. in Ten Sleep at the Ten Sleep Senior Citizens Center. WCCD Board members in attendance included; Charley Orchard, Dave Slover, Dan Rice, and Susan Pennington. Also in attendance was WCCD Director Victoria Dietz, and NRCS District Conservationist, Laura Galloway.

Dan called the WCCD board meeting to order at 7:00 p.m.

The WCCD board reviewed the August 15, 2016 board meeting minutes. Charley moved to approve the August 15, 2016 WCCD board meeting minutes. Susan seconded the motion. Motion carried.

Tori reported the following financial account balances: WCCD main checking account; \$3,981.53 and Money Market account; \$161,948.23. The CD balance is \$16,539.19. The August bank statements for the main checking and money market accounts were reconciled by Tori Dietz. Dave moved to accept the financial statement and the reconciliation reports for both accounts. Charley seconded the motion. Motion carried.

Tori reported that the CD is up for renewal at Pinnacle Bank and she had called three other local banks for interest rates for an 18th month CD, with the following results: Security State Bank - \$.50%, ANB Bank \$.30%, Big Horn Federal \$.50%, Pinnacle Bank \$.50%. Tori stated that she renewed the CD with Pinnacle Bank at the rate of \$.50%.

The following vouchers were reviewed and approved:

VOUCHER	CK NUMBER	PAYABLE TO	AMOUNT
8025	7586	Laird Sanitation	60.00
8026	7587	Meeteetse CD	60.00
8027	7588	Maggie's Café	179.55
8028	7589	Voided	
8029	7591	Verizon	10.08
8030	7592	Washakie Solid Waste	20.00
8031	7593	Paintrock Consulting	100.00
8032	7594	Wyoming Livestock	50.00
8033	7595	MP Excavation	350.00

8034	Electronic	Dustin Vail	630.30
8035	Electronic	Karen Fenton	1576.04
8036	Electronic	Vanessa Woffinden	696.32
8037	Electronic	Victoria Dietz	2683.70
8038	Electronic	Security Bank	1374.20
8039	7595	BlueCross BlueShield	1355.86
8040	7596	WACD	74.50
8041	7597	Wyoming Retirement	920.41
8042	7598	R.T. Communications	88.90
8043	7599	WCDEA	75.00
8044	7600	Serlkay Printing	30.24
8045	7601	Vanessa Woffinden	40.78
8046	7602	Kennedy Ace	154.46
8047	7603	U.S. Post Office	500.00
8048	7604	U.S. Post Office	200.00
8049	7605	Cardmember Service	483.74

DC REPORT

Tori provided the following written NRCS DC Report as per emailed by Laura Galloway. Laura summarized the report.

EQIP 2016

- All regular EQIP contracts have been obligated. We received a total of:
- Irrigation – 4 contracts = \$261,964
- Brush Management RO/SC removal – 3 contracts = \$31,082
- Climate Change Mitigation – 1 contract = \$ 66,172

NWQI

- All contracts have been obligated
- 4 contracts - \$ 311,622

CSP

- We are currently certifying all CSP practices that were implemented in 2016.
- CSP payments will be made after October 10th.

2017

- The first batching date for EQIP and AMA applications will be October 21st.

Civil Rights

- The main thing that was found state wide for the civil rights review was the lack of the nondiscrimination statement on all public notices. These include those published by NRCS and the Districts.

- It was pointed out that this is a requirement for Conservation districts according to the Cooperative working agreements. It is listed under Civil Rights on page 3 of ours. We were asked to point this out to our local Conservation Districts.

AREA III Meeting

- I apologize for missing the area III meeting. I was at Toolkit training but hopefully the presentation for our county project went okay.

NRCS Trainings

- We have all attended the New Toolkit 9 Training this month.
- There will be an additional Easement training for all employees in October

Tori provided the WCCD Board with a copy of the WCCD-NRCS Cooperative Agreement, and the Civil Rights Section language in the agreement, and stated that there was nothing in that document about a requirement of including the nondiscrimination statement on WCCD public notices or publications. Laura explained that the details of those requirements are spelled out in the Title VI and VII regulations and said that there are shortened versions WCCD can use for advertising. Tori voiced her concern with the added cost to an Ad if the discrimination statement needs to be added.

Dan stated that legal Ad costs are required to be a lower cost than a regular Ad. Tori said she would check on what WCCD has been charged.

EMPLOYEE REPORTS

Slick-Nowater 319 Grant Update – Tori reported that she submitted the Slick-Nowater 319 grant and would be giving a presentation to the DEQ Nonpoint Source Task Force on either October 19th or 20th.

North Worland Stormdrain Project Update – Tori reported that the seeding of the area where the excavated material was deposited as part of the North Worland Stormdrain project, will be seeded by Dusty Vail mid October, which will complete that project. She stated that Karen Fenton was researching the seed mix, which will include grass, forbs, and pollinators, and has discussed the mix and application rate with Joe Scianna at Bridger Plant Materials Center.

Watershed Improvement District (WID) Election Update – Tori reported that she and Karen will be working on pulling the WID election information together and provided the election calendar of when the upcoming deadlines for obtaining the registered voter lists, the mailing of ballots to the Nowood WID landowners, and gave an overview of the process of the two different types of elections between the Cottonwood Grass Creek and the Nowood WID's.

Tori provided Karen Fenton and Vanessa Woffinden's monthly written reports to the WCCD Board.

BOARD MEMBER REPORTS

Area III Meeting Report – Dave Slover and Dan Rice gave a summary report of the Area III meeting held in Meeteetse on September 7th. Dave stated that the meeting was very informative and he learned allot. Dan reported that Keith Grant was nominated as the Area III alternate Director, Dan was

nominated as the Area III Director, the Area III meeting will be held in Cody in 2017, and the WACD Convention will be held in Riverton this year the week of November 14th.

Special District Task Force Meeting – Dan gave an overview update on the Special Task Force meeting he attended on September 9th in Casper and stated that the Corporations Committee will meet to discuss the proposed legislation on September 15th.

OLD BUSINESS

Follow Up:

-Nowood WID Letter – Dan reported that he was told by George Kelso, South Big Horn Conservation District (SBHCD) Chairman, that SBHCD did not want to be involved in the joint letter proposed by the WCCD Board regarding an ethics letter to the Nowood WID Board. Tori provided the WCCD Board with an updated letter in which she had removed SBHCD's information and presented it to the WCCD Board for their approval. After some discussion, and since the language in the letter had not changed which had been previously approved by the WCCD Board, Dan signed the letter.

-Special Districts Letter – Tori provided a letter she had sent to all of the Special Districts in Washakie County, whose boards are not appointed by the County Commissioners, to inform and educate them on the Special District Task Force proceedings.

Natural Resource Land Use Plan Review – Tori provided the WCCD Board with the latest Natural Resource Land Use Plan, as had been recently updated by Karen Fenton, and asked for their input as follows:

-Page 4, line 119 and 120 – Updated as follows: The WCCD has been a Government Cooperator in the Bighorn National Forest's Forest Plan Revision, and a Cooperating Agency in the BLM Big Horn Basin RMP revision.

-Page 26, line 1113 – Updated as follows: *Webster's New Collegiate Dictionary, 227 (1975)*. Custom is a usage or practice of the.....

-Page 34, added new policy – x. Request NEPA, FLPMA, notices (We'll need to develop this into a policy, Dan thought there was something in Karen Budd Falens language to use)

-Page 34, line 1477 and 1478 – Updated as follows: Ensures that stakeholders are made aware of technical assistance and funding programs that are available.

-Page 22, line 934 – Dan wanted to make sure Wyoming information was left in, not just Washakie County.

In addition, the WCCD Board agreed that the stats sheet Karen had provided, should be included as an appendix in the plan.

Tori presented a tentative schedule of outreach to Karen Budd Falen and the public, for comments to the plan. Dan suggested that, once Karen Budd Falen has reviewed the draft, it be provided to the Bighorn Forest Service, Worland BLM, and Washakie County Commissioners prior to the public. The planned deadline for public comment is November 15th for a final adoption of December 31th.

NEW BUSINESS

BLM Resource Management Plan (RMP) Implementation Strategy Meeting – Tori reminded the WCCD Board of the upcoming BLM RMP Implementation Strategy meeting to be held at the Worland BLM office on September 21st from 1:30 to 3:00. Tori stated that she would be unable to attend, but Karen had planned to go.

Scheuerman Subdivision Soils Review Letter Approval – Tori provided a copy of the soils investigation letter, completed via NRCS Web Soil Survey information, for the Scheuerman Subdivision request, and asked for the WCCD Board's review and approval. Charley made a motion to approved the soils investigation letter presented by Tori. The motion was seconded by Dave. Charley made a motion to amend his previous motion to include the statutes that obligated conservation districts to perform subdivision reviews. Dave seconded the amended motion. Motion carried.

WACD What's Up Email 08252016 – Tori provided the WCCD Board with the email and attachments from WACD's August 28th What's Up, which had also been previously emailed. The attachments included: Memo to CD's Regarding Special District Task Force; Special District List; Trespass News Release; Trespass Final Order

WACD Corporations Committee Email – Tori provided the WCCD Board with WACD's email regarding a summary report of the September 15th Corporations Committee meeting.

Proof of Cash – Tori provided a copy of the Department of Audits completed Proof of Cash audit which had been completed by Karen Geis, Washakie County Weed & Pest District Secretary. Tori stated that no discrepancies were found and asked for the WCCD Board's approval. Susan made a motion to approve the completed Proof of Cash as completed by Karen Geis. Dave seconded the motion. Motion carried. Dan and Dave signed the document.

Rural Cost Share Program – Tori provided the landowner signed agreement for South Flat Land and Livestock, for their recently approved Rural Cost Share Program project. Dan signed the agreement.

Funds Back to Washakie County Document – Tori provided the WCCD Board with a copy of the fiscal year 2016 summary breakdown of what funds were spent locally, which was provided to WACD previously. Tori stated that she would include the information in the Annual Report.

National Association of Conservation Districts (NACD) Convention - New Attendees Scholarship – Tori provided the WCCD Board with information on scholarships for board members to attend the NACD Convention, if their first time. Dan stated that he was interested in attending and that it would be held in Denver this year.

Verizon Bill – Tori reported that the WCCD owned iPad Mini's access fee runs through her personal Verizon bill, in which WCCD pays that fee portion of \$10.08 to Verizon. Dan suggested that this transaction should be voted on each year to document in the minutes. Susan made a motion to approve WCCD to pay the monthly access fee of \$10.08 to Verizon, which is processed through Tori's personal Verizon account. Charley seconded the motion. Motion carried.

Jerry Kysar - Ergot Control Cost Share Discussion – Tori reported that landowner, Jerry Kysar, had inquired about possible cost share for controlling or eradicating Ergot, a fungus that can cause death to livestock, wildlife and humans. Tori stated that it has appeared in Washakie County in several crops and Jerry has noticed it in the brome grass in his riparian area. Tori asked the WCCD Board for their input on whether or not a plan to bury or graze the area before the plant developed an infected seed head, may qualify for the WCCD's Rural Cost Share Program. After some discussion, the WCCD Board agreed that the project could provide public benefit, depending upon the application and ranking outcome.

OTHER BUSINESS

Cow Country Magazine Summer 2016 – Tori reported that she still hadn't had any luck in finding the Summer 2016 issue of the Cow Country Magazine, in which before and after photos of one of WCCD's 319 project had been published, submitted by Bobbie Frank.

WACD Convention – Riverton Week of November 14th – Tori stated that she had not received the WACD Convention information.

CORRESPONDENCE

Special District Policy Report via Dan; Special District Task Force August Minutes; Powell Field Day in Worland, UAA Determination; Hazard Mitigation Plan; NRCS 08292016 News; Bark Beetle Funds; NACD News 08302016; BLM Wild Horse; WDA Cornerpost Newsletter; Leopold Award Proposal; WWDC-Draft Rules; WWDC-Commission; WWDC-Delegation of Authority; WWDC-Consultant; WACD SP Meeting Information; Bighorn Forest Dispersed Campground Email; NACD News 08242016; Federal Register 08232016; NRCS News 08222016; Drought Impact Email; BHB Dispatch 08162016; NACD News 08162016; NACD News 090516; NRCS August State Con Message; NACD News 0832016; NRCS Update 090516; BHBasin Dispatch; NRCS Update 09122016; NACD News 09142016;

Charley moved to adjourn. Dave seconded the motion. Motion carried. The meeting was adjourned at 9:02 p.m.

Date: October 11, 2016

Respectfully submitted by: Victoria Dietz, District Director

Dean Rice 10-17-16
CHAIRMAN DATE

David W. Slone 10/17/16
SECRETARY/TREASURER DATE