

WASHAKIE COUNTY CONSERVATION DISTRICT
208 Shiloh Road
WORLAND, WYOMING 82401

MINUTES OF MONTHLY BOARD MEETING

The Washakie County Conservation District (WCCD) held their monthly board meeting on Monday, September 17, 2018 at 7:00 p.m. in Ten Sleep at the Ten Sleep Senior Center. WCCD Board members in attendance included; Charley Orchard, Dan Rice, Dave Slover, and Vance Lungren. Also, in attendance was WCCD Director Victoria Dietz, and guests John Dent and Clay Cheeney.

Dave called the WCCD board meeting to order at 7:07 p.m.

Dan made a motion to approve the WCCD September 17, 2018 board meeting agenda. Charley seconded the motion. Motion carried.

The WCCD Board reviewed the draft August 20, 2018 board meeting minutes. Dan made a motion to approve the July 16, 2018 minutes as read. Vance seconded the motion. Motion carried.

FINANCIAL REPORT:

Tori reported the following financial account balances: WCCD main checking account; \$755.97, Main Money Market account; \$100,354.92, Emergency Reserve Money Market account; \$76,482.36, Depreciation Reserve Savings account; \$2,005.57, and CD balance; \$16,738.85. The August 2018 bank statements for all accounts were reconciled by Tori Dietz and all reconciliation reports were provided. Tori reported that the mill levy funding received to date was \$17,808.32.

Tori provided the WCCD Board with the monthly expenditure spreadsheet report from August 21, 2018 through September 17, 2018. Charley moved to accept the monthly expenditure and financial report. Dan seconded the motion. Motion carried.

The following vouchers were reviewed and approved:

Date	Payment To	Invoice Number	Check Number	Amount
8/21/2018	PE Grosch Construction	8613	8051	\$ 10.80
8/27/2018	Verizon Wireless	8614	8052	\$ 10.00
8/27/2018	Wyo. Lvstk Roundup	8615	8053	\$ 50.00
8/31/2018	Dusty Vail	8616	Electronic	\$ 600.27
8/31/2018	Karen Fenton	8617	Electronic	\$ 1,753.92
8/31/2018	Melanie Dedic	8618	Electronic	\$ 1,122.55
8/31/2018	Victoria Dietz	8619	Electronic	\$ 1,999.66
8/31/2018	Security State Bank	8620	Electronic	\$ 1,567.10
8/31/2018	Wyoming Retirement-457 Plan	8621	Electronic	\$ 1,000.00

8/31/2018	Wyoming Retirement	8622	8054	\$ 1,009.87
9/7/2018	BlueCross BlueShield	8623	8055	\$ 1,410.09
9/7/2018	WACD	8624	8056	\$ 65.90
9/7/2018	Serlkay Printing	8625	8057	\$ 1,334.00
9/7/2018	R.T. Communications	8626	8058	\$ 100.10
9/7/2018	U.S. Postal Service	8627	8059	\$ 400.00
9/7/2018	U.S. Postal Service	8628	8060	\$ 200.00
9/7/2018	Cash	8629	8061	\$ 20.00
9/10/2018	Powell Clarks Fork CD	8630	8062	\$ 30.00
9/11/2018	Daily News	8631	8063	\$ 108.00
9/11/2018	Washakie County Solid Waste Dis.	8632	8064	\$ 3.00
9/11/2018	Kennedy Ace Hardware	8633	8065	\$ 14.99
9/11/2018	Cardmember Service	8634	8066	\$ 899.27
9/13/2018	Sunfish Consulting	8635	8067	\$ 1,052.60
9/13/2018	Melanie Dedic	8636	8068	\$ 136.28
9/17/2018	WACD	8637	8069	\$ 31.62

DC REPORT:

No NRCS personnel were present. Holden Hergert provided the following written DC Report prior to the WCCD Board meeting, as follows:

Assistance given to the District: Engineering, CTA, and Emma & Holden helped Karen plant some basin wildrye leftover from the Gooseberry Re-veg. Project.

CTA Assistance: Phone calls with assistance on Soils, Irrigation Water Management, and Grazing Plans, streambank erosion problems, fencing, pollinator planting and cover crop seeding, solar well systems, spring development plans.

EWP: National Office Team didn't make planned meetings for end of August.

EQIP:

- Met with the contracted engineering firm to do site visits for the three projects in Washakie County.
- They surveyed the fields that afternoon
- Have done quite a few as-builts, modifications, and project checks for active contracts.

CSP: Program participants have started turning in their paperwork for this past year's conservation enhancements.

Women's Ag Expo: August 29th from 9 am – 2 pm; About 40 attendees; 2019 planned; This year was a success

EMPLOYEE REPORTS:

Karen Fenton's monthly report and copy of the Gooseberry Research Project Final Summary Report was provided to the WCCD Board.

Melanie Dedic's monthly report was provided to the WCCD Board.

Tori provided the WCCD Board with her August Timesheet and reported on the following: Big Horn River Level I Study Public Meeting Update, reporting that the consulting firm would like WCCD do welcome and make introductions during the upcoming September 27th public meeting which will be held in Worland from 6:00 to 8:00 p.m. at the Worland Community Center. Tori stated that she would do the welcome and introductions if no board members are able to attend.; Women's Ag Expo Report, reporting that there was a good turnout and that the event was well received; Horse Gulch NWQI Application Update, reporting that she is still waiting on NRCS for the Request for Proposals to come out; Pollinator Workshop Update, reporting that the event was very well planned and was far less attended than what was anticipated; WID Board Applications Update, reporting that she had received 5 director applications for each of the Cottonwood Grass Creek and the Nowood Watershed Improvement Districts; Worland Sewer EWP Update from NRCS, reporting that she has still not received documentation as to whether or not NRCS will fund the fixing of the rock slippage;

BOARD MEMBER REPORTS:

Area III Meeting Report - Dan Rice summarized the WACD Area III meeting he had attended in Powell on September 11th as follows: Keith Grant was voted in as the Area III Director; Sonja Becker was voted in as an alternate Director; WACD Convention will be held in Evanston on November 14-16; Shoshone Conservation District will host the 2019 Area III meeting in Lovell. Other topics included Public Records, Watershed Improvement Districts related to conservation district liability, the new Wyoming Legislative website, and Senator Barrasso's ESA draft bill (which was provided to the WCCD Board).

OLD BUSINESS

Paxton Berm EWP Update & Discussion – Tori provided the WCCD Board with the two proposals received for the Paxton Berm EWP engineering design; Nelson Engineering and Western Heritage. In addition, the ranking sheet and the Request for Proposals was also provided. Tori reported that she has begun calling the references from each proposal, that were related to streambank work experience and reminded the WCCD Board of the upcoming review and ranking meeting/teleconference scheduled for September 21st at 2:30. Tori stated that both Chuck Schmitt and Allen Croft, NRCS Engineers will also be participating in the review and ranking.

NEW BUSINESS

Rural Cost Share Program - Spring Development Application - John Dent attended the WCCD Board meeting to present his proposed Spring Development project. John stated that he has had the Spring since 1971, but it has never been developed to the point of gathering up all of the surrounding water and contained, which is what he would like to do. Clay Cheeney, local contractor, was also present to describe the scope of the project. Discussion was held, and Tori reminded the group that the next ranking of the Rural Cost Share Program would be done during the November WCCD Board meeting. Tori explained the funding process to John, specifically stating that he could go ahead with his project

this fall, but there was no guarantee that his project would be approved at the November WCCD Board meeting, but if it was, all work done previous to November would be eligible since he had presented his project to the WCCD Board prior to starting his project. Tori requested that, if John moved forward with his project, he would need to provide before and after photos, he would need to contact Allen Croft regarding the design so that the project could be certified by NRCS when completed, and he would need to provide receipts. Dave gave John a re-cap of what he would need to provide.

Proof of Cash & Bank Reconciliation for Dept. of Audit – Tori provided the WCCD Board with a copy of the Proof of Cash that had been completed by Bethany Measles, local accountant, and the Bank Reconciliation report which had been completed by Karen Geis, Secretary for the Washakie County Weed & Pest District. Tori stated that both documents will be submitted to the Department of Audit. Charley made a motion to approve the WCCD's Proof of Cash report and the Bank Reconciliation report. Vance seconded the motion. Motion carried. Dave and Vance signed the signature document.

Alkali Creek Reservoir EIS – Tori provided the WCCD Board with the BLM Alkali Creek Reservoir EIS in addition to the Wyoming Department of Agriculture (WDA) comments. Tori called Karen Fenton, WCCD Program Assistant so she could participate and/or listen to the WCCD Board discussions on the document with the intent of preparing comments on behalf of the WCCD Board. Some of the discussion was held and Dan stressed the importance of supporting the Alkali Reservoir project and through comments to the BLM, help ensure the EIS outcome doesn't give false impression of negative effects of agriculture. Dave stated his concern with the BLM addressing private water rights in the EIS. Tori stressed the importance of tying comments directly back to the WCCD's Natural Resource Land Use Plan. Karen was asked to proceed with the development of comments. Tori stated that the Governor's Office had requested that any comments be provided to them by October 1st to be referenced in their comments and that the comments are due to the BLM October 15th. Dan stated that there was going to be a public meeting hosted by the BLM on September 20th from 5:30 to 8:00 p.m. at the Hyattville Community Center. Both Dan and Karen stated that they were planning to attend.

Joint Corporations Committee Meeting – Tori provided the WCCD Board with a copy of the Public Records Act Draft Bill, the Public Records Act Website Draft Bill, and the existing Public Records Rules stating that the Joint Corporations Committee will meet on September 19th at the Days Inn in Thermopolis at 2:30 to discuss the bills. Both Dan and Tori stated that were planning to attend.

WACD Watershed Progress Report & Web Story Map – Tori provided the WCCD Board with the email notification on the new WACD Watershed Progress Report and Web Story Map, available on WACD's website.

WACD Watershed Conference – Tori reported that WACD will be hosting a Watershed Conference in Casper on February 20th & - 21st.

WCCD Final Annual Plan – Tori distributed the hard copies of the WCCD's Fiscal Year 2019 Annual Plan.

Governors Working Lands Roundtable Agenda – Tori provided the WCCD Board with the agenda for the upcoming Governors Working Lands Roundtable to be held in Cheyenne on October 11th & 12th.

