

WASHAKIE COUNTY CONSERVATION DISTRICT
208 Shiloh Road
WORLAND, WYOMING 82401

MINUTES OF MONTHLY BOARD MEETING

The Washakie County Conservation District (WCCD) held their monthly board meeting on Monday, October 21, 2019 at 7:00 p.m. in Worland at the WCCD Office. WCCD Board members in attendance included; Dan Rice, Dave Slover, and Susan Pennington. Also, in attendance was WCCD Director Victoria Dietz, NRCS District Conservationist Laura Galloway and guests; Dan Miller, Jim Willard, and John Hefenieder.

Dave called the WCCD board meeting to order at 7:05 p.m.

Dan made a motion to approve the WCCD October 21, 2019 board meeting agenda. Susan seconded the motion. Motion carried.

The WCCD Board reviewed the draft September 16, 2019 board meeting minutes. Susan made a motion to approve the September 16, 2019 WCCD Board minutes. Dave seconded the motion. Motion carried.

FINANCIAL REPORT:

Tori reported the following financial account balances: WCCD main checking account; -\$3.29, Main Money Market account; \$77,135.00, Emergency Reserve Money Market account; \$71,284.16, Depreciation Reserve Savings account; \$3,018.35, and CD balance; \$16,923.19. The September 2019 bank statements for all accounts were reconciled by Dan Rice and all reconciliation reports were provided.

Tori reported that the mill levy funding received to date is \$28,234.42.

The WCCD Board reviewed and signed the vouchers. Tori provided the WCCD Board with the monthly expenditure spreadsheet report from September 17, 2019 through October 21, 2019. Dan moved to accept the monthly expenditure and financial report. Susan seconded the motion. Motion carried.

The following vouchers were reviewed and approved:

Date	Payment To	Invoice Number	Check Number	Amount
9/17/2019	Wyoming Livestock Roundup	8906	8255	\$50.00
9/20/2019	VSP of Wyoming	8907	Electronic	\$17.83
9/23/2019	Ten Sleep FFA	8908	8256	\$500.00
9/23/2019	Nowood Construction	8909	8257	\$18,421.61
9/23/2019	Nelson Engineering	8910	8258	\$9,664.31
9/24/2019	R.T. Communications	8911	8259	\$112.72
9/26/2019	Ten Sleep Tribute	8912	8260	\$30.00
9/30/2019	Dusty Vail	8913	Electronic	\$468.22

9/30/2019	Halli Caines	8914	Electronic	\$1,847.25
9/30/2019	Victoria Dietz	8915	Electronic	\$2,361.95
9/30/2019	Wyoming Retirement System	8916	8261	\$1,132.43
9/30/2019	Crowfoot Ranch	8917	8262	\$2,500.00
9/30/2019	Internal Revenue Service	8918	Electronic	\$1,506.88
9/30/2019	Wyoming Educators Life Trust	8919	8263	\$27.78
10/1/2019	Dept. of Workforce Services	8920	Electronic	\$577.86
10/1/2019	Empower Retirement	8921	Electronic	\$1,000.00
10/3/2019	Kennedy Ace Hardware	8922	8264	\$974.95
10/3/2019	Washakie County Solid Waste	8923	8265	\$180.00
10/3/2019	Ten Sleep FFA	8924	8266	\$97.09
10/4/2019	Dan Rice	8925	8267	\$81.20
10/4/2019	Charley Orchard	8926	8268	\$151.96
10/4/2019	Vance Lungren	8927	8269	\$4.64
10/4/2019	Dave Slover	8928	8270	\$37.12
10/4/2019	Susan Pennington	8929	8271	\$16.24
10/4/2019	Daily News	8930	8272	\$88.00
10/7/2019	Wyoming BlueCross BlueShield	8931	Electronic	\$1,470.92
10/7/2019	Laird Sanitation	8932	8273	\$75.00
10/10/2019	Cardmember Services	8933	8274	\$338.06
10/11/2019	WACD	8934	8275	\$2.00
10/11/2019	Myron Corp	8935	8276	\$311.29
10/16/2019	NACD	8936	8277	\$1,776.00
10/18/2019	VSP of Wyoming	8937	Electronic	\$17.83

DC REPORT

Tori provided the WCCD Board with the DC report, which was submitted by Laura Galloway via email, previous to the WCCD Board meeting. Tori also provided a RCPP Fact Sheet, RCPP Talking points, and RCPP Q & A. Laura gave a summary of her written report and what she learned from the recent Bureau of Reclamation Watersmart and RCPP program webinars.

EMPLOYEE REPORTS:

Tori provided the WCCD Board with her September 2019 timesheet and gave the WCCD Board an update on the Paxton Berm stating that the contractors have reported that they should be done in several more weeks; Outdoor Classroom Maintenance reporting that the Boys School has had two scheduled work days to help her and Halli stain the fence; Leaf Pickup Partnership update stating that she is scheduled to help pick up leaves for the event on November 2; 30th Year Celebration Planning reporting that she has received some ink pens for the event, to be held during WESTI Ag Days in 2020; Area III Meeting Overview, specifically regarding meeting recordings, Public Records, and the NRCS MOU Discussions; Kirk Tolman Mills Place Tanks Project stating that Kirk had submitted his final bills and NRCS has provided the certification, which prompted payment to Kirk Tolman; 205 Army Corp of Engineers Study reporting on the teleconference she attended during a County Commissioner meeting where discussion was held related to cost estimates for an assessment; WACD Award Nomination reporting that WACD had selected the nomination from WCCD for Senator Barrasso for Outstanding Legislature; 319 Update on Washakie Avenue Potential Project stating that she would be putting a meeting together soon with the drainage district and the City; as soon as beet harvest is done.

Halli Caines's monthly report was provided to the WCCD Board via email previous to the WCCD Board meeting.

BOARD MEMBER REPORTS:

Area III Meeting Report - Dan gave a summary of the Area III Meeting, which was held in Lovell on September 17th, and gave an overview of the NRCS/CD Cooperative Agreement discussions.

OLD BUSINESS

Good Neighbor Authority Meeting Agenda – Tori provided the WCCD Board with the agenda and a reminder of the upcoming meeting for the Good Neighbor Authority on October 22nd. Susan asked Tori to consider attending the meeting during the morning session and Tori agreed.

NEW BUSINESS

Rural Cost Share Program Application Presentations:

-Dan Miller - Buried Line/Gated Pipe/Jim Willard-Buried Line/Gated Pipe Project Applications – Both Dan Miller and Jim Willard made a presentation to the WCCD Board on plans to bury a pipeline on their properties and to then use gated pipe. The projects will be considered separate as far as funding goes, but they will be constructed at the same time as they are adjacent properties to each other. The projects will result in the elimination of standing water and soil erosion.

-Bob Hefenieder - Electrical for Pivot Application – Bob Hefenieder gave a presentation to the WCCD Board to ask for funding the electrical portion of a pivot & pipeline he will be constructing. After some discussion, the WCCD Board suggested that he look at a request for the project as a whole and not just for the electrical portion. Bob agreed and stated that he would be updating his application and budget and will re-submit. The WCCD Board agreed that he would not be required to come back for a second presentation as they understood what the project entailed; enough for the ranking process during the November WCCD Board meeting.

Middle Big Horn Level I Study Draft Documents – Tori reported that there will be a public meeting on October 30th at 10 a.m. at Worland Community Center, which will be hosted by Y2 Consultants, to give the public a review of the draft Middle Bid Horn River Level I Study. Tori stated that she has real concerns regarding the draft, in that there seems to be a lot of information missing. Tori reported that she has been in contact with Y2 and also Jodee Pring, the Project Manager for the Wyoming Water Development Office, to voice her concern with document. Tori stated that Jodee has some of the same concerns and is planning to set up a meeting with Y2 to discuss, while they are in Worland. Tori reported that she has also been in contact with Ashley Henderson, South Big Horn Conservation District, to check with her board members to see if they had a chance to review and asked for her thoughts.

Paxton Berm EWP Russian Olive Removal Project Update – Tori gave the WCCD Board an update on the progress of the bidding for the Paxton Berm EWP Russian Olive removal project. Tori reported that the meeting to rank the bids for the project will be held on October 29th at 4:00 p.m. at the WCCD office. Tori stated that there will only be two WCCD Board members able to attend the ranking meeting, and asked if the WCCD Board would consider having the ranking committee make the recommendation of who will receive the bid. After some discussion, Dan made a motion to have WCCD use the ranking committee's recommendation for the bid award for the Paxton Berm EWP Russian olive removal project. Dave seconded the motion. Motion carried.

WACD Convention – Tori provided the WCCD Board with a draft agenda for the upcoming WACD Convention, to be held in Buffalo from November 12 through the 15th. In addition, Tori provided agendas for the following: District Operations, Forestry, Lands, Wildlife, and Water Committees. Other documents provided included the Dues Schedule, the Sunsetting Policies, the FY 19 Financial Report, and the FY 20 Proposed Budget.

The WCCD Board reviewed and discussed the Energy Development Resolution. Dan made a motion to support the Energy Development on Irrigated State Lands; Resolution #1. Susan seconded the motion. Motion carried.

The WCCD Board reviewed and discussed the Wind Turbine Farm Reclamation Resolution. Susan made a motion to support the Wind Turbine Farm Reclamation Resolution; Resolution #2. Dan seconded the motion. Motion carried.

Big Horn Mountain Boundary Sign Discussion – Dan reported that he plans to go look for the WCCD's boundary sign in the next few days and will pick it up. Tori stated that she contacted Clear Creek Conservation District to let them know that the sign was down, since they share the other side of the sign. Tori also stated that she thought that the sign was going to need to be redone based upon the last time she looked at it, and reported that Clear Water CD had utilized a company in Buffalo the last time they redid their side.

Ten Sleep Recycling Discussion – Tori shared an email from Ten Sleep FFA Instructor, Michelle Arnett, stating that they would probably not be able to continue to haul the recycling trailer to Buffalo. Tori reported that she has invited Michelle Arnett and Amy Truman to attend the November WCCD Board meeting to discuss the future of the Ten Sleep Recycling and the renewal of the use of the Recycling Trailer and the mileage reimbursement support.

What's Up 09242019 – Tori provided the WCCD Board with the WACD's What's Up email from September 24, 2019 and provided the specific information regarding the upcoming health insurance increases.

What's Up 10042019 – Tori provided the WCCD Board with the WACD's What's Up email from October 4, 2019.

Bighorn Forest Dispersed Camping Task Force Meeting – Tori reminded the WCCD Board of the upcoming November 4th Bighorn Forest Dispersed Camping Task Force meeting at the Worland Fairgrounds. Tori provided the notes from the task force from the September Field Trip in Ten Sleep.

NACD Annual Meeting – Tori provided the information on the upcoming NACD Annual meeting to be held in Las Vegas in 2020. Dan stated that he planned on attending.

Executive Session – Personnel – Dave called an Executive Session to order at 9:41 p.m. to discuss personnel matters. The executive session was adjourned at 9:52 p.m., where no action was taken.

Dave called the regular WCCD Board meeting back to order at 9:53 p.m. Dan made a motion to increase the Program Assistance wage up to \$14.50/hour. Susan seconded motion. Motion carried.

