

WASHAKIE COUNTY CONSERVATION DISTRICT
208 Shiloh Road
WORLAND, WYOMING 82401

MINUTES OF MONTHLY BOARD MEETING

The Washakie County Conservation District (WCCD) held their monthly board meeting on Monday, June 17, 2019 at 7:00 p.m. in Worland at the WCCD office. WCCD Board members in attendance included; Dave Slover, Vance Lungren, Dan Rice, and Charley Orchard. Also, in attendance was WCCD Director Victoria Dietz, Tiffney Hayes; NRCS Area Conservationist, and Holden Hergert; NRCS Acting District Conservationist. Guests in attendance included Grace Godfrey, Luke Voss, Abel Vega and Koby Busch, all representing Chief Washakie FFA.

Dave called the WCCD board meeting to order at 7:15 p.m.

Charley made a motion to approve the WCCD June 17, 2019 board meeting agenda. Vance seconded the motion. Motion carried.

The WCCD Board reviewed the draft May 20, 2019 board meeting minutes. After some discussion, Charley made a motion to approve the May 20, 2019 WCCD Board minutes. Vance seconded the motion. Motion carried.

The WCCD Board reviewed the draft May 31, 2019 special meeting minutes. Charley made a motion to approve the May 31, 2019 special meeting minutes. Dan seconded the motion. Motion carried.

The WCCD Board reviewed the draft May 20, 2019 executive session minutes. Dan made a motion to approve the May 20, 2019 executive session minutes. Charley seconded the motion. Motion carried.

The WCCD Board reviewed the draft May 31, 2019 executive session minutes. Dan made a motion to approve the May 31, 2019 executive session minutes. Charley seconded the motion. Motion carried.

FINANCIAL REPORT:

Tori reported the following financial account balances: WCCD main checking account; -\$4,136.96 Main Money Market account; \$104,179.07, Emergency Reserve Money Market account; \$76,914.45, Depreciation Reserve Savings account; \$2,015.08, and CD balance; \$16,831.11. The May 2019 bank statements for all accounts were reconciled by Charley Orchard and all reconciliation reports were provided.

Tori reported that the mill levy funding received to date was \$165,748.00, compared to \$154,246.43 the same time last year.

Tori provided the WCCD Board with a "Transaction List by Vendor" report from January 1, 2019 to June 12, 2019.

The WCCD Board reviewed and signed the vouchers. Tori provided the WCCD Board with the monthly expenditure spreadsheet report from May 21, 2019 through June 17, 2019. Dan asked Tori about whether the Nowood Watershed Westside Pipeline project meeting was in Ten Sleep or Worland, which was in reference to the check for \$10 to the Worland Community Center. Tori said she would verify and correct if needed. Vance moved to accept the monthly expenditure and financial report. Charley seconded the motion. Motion carried.

The following vouchers were reviewed and approved:

Date	Payment To	Invoice Number	Check Number	Amount
5/30/2019	Dusty Vail	8816	Electronic	\$ 240.11
5/30/2019	Victoria Dietz	8817	Electronic	\$ 2,277.33
5/30/2019	Karen Fenton	8818	Electronic	\$ 1,163.85
5/31/2019	IRS	8819	Electronic	\$ 1,174.44
5/31/2019	Dusty Vail	8820	8195	\$ 38.30
5/31/2019	Wyoming Retirement	8821	8196	\$ 914.95
6/3/2019	Empower Retirement Services	8822	Electronic	\$ 1,000.00
6/3/2019	R.T. Communications	8823	8197	\$ 100.21
6/3/2019	Worland Community Center	8824	8198	\$ 10.00
6/11/2019	Diesel Pickup Specialists	8825	8199	\$ 2,500.00
6/11/2019	Cardmember Services	8826	8200	\$ 526.74
6/14/2019	BlueCross BlueShield	8827	Electronic	\$ 735.46
6/17/2019	DeWitt Company	8828	8201	\$ 1,809.79

DC REPORT

Tori provided the WCCD Board with the DC report submitted by Holden Hergert, acting District Conservationist. Holden gave the WCCD Board an overview of his report.

Tiffney Hayes; NRCS Area Conservationist – Tiffney Hayes, new NRCS Area Conservationist introduced herself, giving attendees an overview of her career experience and offered any NRCS program related assistance to the WCCD Board and staff.

EMPLOYEE REPORTS:

Tori provided the WCCD Board with her May timesheet and gave the WCCD Board an update on the Paxton Berm EWP project.

Karen Fenton's monthly report was provided to the WCCD Board.

-Nowood Westside Regional Pipeline South - Potential Project – Tori provided updated information sent out to ten landowners (previously seven) from Karen regarding a potential water development project that had been identified years ago in the Nowood Watershed Level I Study. Tori stated that Karen has scheduled a meeting on June 25th at 5:30 with the landowners to go over the potential project and see if they want to pursue. Tori will update the WCCD Board of the meeting place.

-Wyoming Department of Ag - Nowood Watershed Stockwater Project Interim Report – Tori provided the Nowood Watershed Stockwater Project interim report Karen has submitted to the Department of Ag and gave the WCCD Board an overview of the status of the project.

Melanie Dedic's monthly report was provided to the WCCD Board. Tori stated that Melanie has completed her work for the WCCD.

BOARD MEMBER REPORTS:

Moneta Discharge Meeting – Dan gave the WCCD Board an overview of the public meeting he had attended in Thermopolis on May 21st regarding the Moneta Divide Gas Field Discharge Permit Renewal.

Nowood WID Board Meeting – Dan gave the WCCD Board an overview of the joint conservation district/Nowood WID Board meeting he attended on June 3rd in Manderson. Dan stated that there was not a quorum of WID board members in attendance, but he reported that discussions were held regarding the requirement for water quality monitoring and that the soil tests had not yet been completed to determine if the reservoir could be built.

Sage Grouse Working Group Meeting – Vance gave the WCCD Board a summary report of the May 30th Big Horn Basin Sage Grouse Working Group meeting he had participated in.

OLD BUSINESS

WCCD Draft FY 2020 Budget Review – Tori provided the WCCD Board with an update of the draft budget for their review. Tori stated that he had submitted the draft budget to the Department of Audit and the Washakie County Clerk by the June 1 deadline. Discussion was held.

WCCD Rural Cost Share Ranking Sheet Update Discussion – Tori provided the WCCD Board with the draft Rural Cost Share application/ranking sheet, as was updated by Susan Pennington. After some discussion, Dan made a motion to approve the new WCCD Rural Cost Share application and ranking sheet. Charley seconded the motion. Motion carried.

NEW BUSINESS

WyRED Student Presentations - Luke Voss, Abel Vega and Koby Busch, all representing Chief Washakie FFA, gave the WCCD Board an overview of what they learned during their recent WyRED experience. FFA Advisor, Grace Godfrey, also attended the meeting and thanked the WCCD Board for their continued support and reported that her students won the state FFA team award.

Special Discretionary Fund - City of Worland Compost Project Agreement – Tori presented the WCCD Board with the signed agreement, from the City of Worland, for their Compost project and asked for a board member signature. Dave signed the agreement.

Program Assistant Interview Question Considerations – Tori presented interview question options for selection by the WCCD Board interview committee, which will be used for the new Program Assistant interviews on June 19th. Interview questions were agreed upon. It was decided that Dave Slover, Susan Pennington, and Tori Dietz would make up the interview committee. Charley made a motion to allow

Tori to act on the recommendation of the interview committee to hire a candidate, if one is agreed upon. Vance seconded the motion. Motion carried.

WCCD Draft Annual Plan Review – Tori provided the WCCD Board with a draft of the FY 2020 Annual Plan and asked for input of any changes, of which there were none. Tori stated that as soon as the fiscal year ends, she will update the financial statement on the Annual Plan and provide a final draft to the WCCD Board during their July 15th board meeting and ask for approval.

Outdoor Classroom Range Plot Evaluation/Discussion – Tori gave the WCCD Board a status report of the range grass plots at the Outdoor Classroom, summarizing that most were a failure and proposed a plan to remove the gravel partitions and treat the area with Esplanade in the fall and eventually bring back a mix as with the rest of the acreage. The WCCD Board agreed.

FSA Women's Expo Assistance and Funding Request – Tori gave an overview of the planning for the 2nd annual Women's Ag Expo and asked the WCCD Board for consideration of funding support of \$500 to help cover the costs of advertising and other expenses and also asked to participate in the planning of the event. Dan made a motion to approve WCCD's participation and funding support of \$500 for the Women's Ag Expo to be held in August of 2019. Charley seconded the motion. Motion carried.

WACD Awards - Nominations Due August 16 – Tori provided the WCCD Board with the WACD Awards information. After some discussion, Dan suggested that WCCD nominate Senator Barrasso as Outstanding Legislature due to his support with WOTUS and ESA. Tori stated that she would begin gathering information and would contact WACD for input on other areas he has supported conservation districts and/or agriculture.

Wyoming Natural Resource Foundation (WNRF) Golf Tournament Support Request – Tori provided the WCCD Board with information on funding support for the WNRF Golf Tournament. After some discussion, Charley made a motion to contribute \$150 to support the WNRF Golf Tournament. Dan seconded the motion. Motion carried.

NACD Annual Report – Tori reported that she has a hard copy of the NACD Annual Report available.

WCCD Managerial Guidebook – Benefit Review (Dental & Family Health Benefit) Tori provided the WCCD Board with the WCCD's Managerial Guidebook and asked for a review of the Dental and Family Health benefit. Discussion was held and no changes were made to the guidebook.

Emergency Watershed Protection (EWP) – Tori provided the WCCD Board with information from NRCS; EWP Brief Overview; EWP Manual Full Version. Tori state that the WCCD Board annually renews their sponsorship statement of EWP projects and asked the WCCD Board for their consideration of renewing for fiscal year 2020. In addition, Tori presented the WCCD Board with a letter to Astrid Martinez, NRCS State Conservationist, asking for a disaster declaration for the damage and any potential damage from the recent flooding. Dan made a motion to approve the fiscal year 2020 sponsorship of EWP projects and the letter to Astrid Martinez regarding a disaster declaration. Charley seconded the motion. Motion carried.

NEPA Training – Tori provided the WCCD Board with information on the upcoming NEPA training in Lander on July 9 & 10.

Public Records Email from WACD – Tori provided an email from WACD regarding the public records legislation and also a copy of the Attorney Opinion Letter. Discussion was held. Dan made a motion to appoint Tori Dietz as the designated records person for the WCCD. Vance seconded the motion. Motion carried. Tori said she would provide her information to the state.

WACD What's Up Email – Tori provided the WCCD Board with WACD's What's Up email. Discussion was held.

GENERAL CORRESPONDENCE

WDA Comments on Western Weed Action Plan; NACD News 05212019; Governor Colorado Drought Plan News Release; NACD Clips 05242019; Joint Judiciary Meeting Announcement; BLM Resource Advisory Council Nominations; NACD News 05312019; NACD News 06042019; Federal Register Land Management Notice; Governor New Budget Unveiling; NACD News 06112019; Governor Big Game Migration Corridor Advisory Group; NACD News 06122019; Big Horn Basin Dispatch; Public Records Survey Email;


CORRESPONDENCE OF HIGHER IMPORTANCE


Colorado River Demand Workshop; NRCS MOU In the Works Again; Special Districts Public Records Update;

The WCCD Board meeting was adjourned at 10:32 p.m.

Date: July 11, 2019

Respectfully submitted by Victoria Dietz, Director

 7-15-2019
CHAIRMAN DATE

 7-15-19
SECRETARY/TREASURER DATE