

WASHAKIE COUNTY CONSERVATION DISTRICT
208 Shiloh Road
WORLAND, WYOMING 82401

MINUTES OF MONTHLY BOARD MEETING

The Washakie County Conservation District (WCCD) held their monthly board meeting on Monday, August 16, 2021, at 7:00 p.m. at USDA Service Center in Worland, Wyoming. WCCD Board members present included Dave Slover, Vance Lungren, Susan D. Pennington, and Charley Orchard (virtually). Also, present was WCCD Director, Amanda O'Keefe and NRCS Acting District Conservationist, Dickie Hildebrand (virtually).

Dave called the meeting to order at 7:08 pm.

Vance made a motion to approve the WCCD August 16, 2021, board meeting agenda. Susan seconded the motion. Motion carried.

The WCCD Board reviewed the draft for the July 19, 2021, board meeting minutes. Vance made a motion to approve the minutes. Susan seconded the motion. Motion carried.

FINANCIAL REPORT:

Amanda provided the Board with the Monthly Expense Report prior to the meeting. Vance made a motion to approve the expense report. Susan seconded the motion. Motion carried. Expenses approved are listed below.

Date	Payment To	Invoice Number	Check Number	Amount
7/29/2021	Range	9341	Electronic	\$ 114.27
7/29/2021	Ten Sleep National Honor Society	9342	8509	\$ 71.90
7/30/2021	Dusty Vail	9343	Electronic	\$ 264.12
7/30/2021	Halli Caines	9344	Electronic	\$ 1,282.46
7/30/2021	Amanda O'Keefe	9345	Electronic	\$ 2,436.23
7/30/2021	VSP	9346	Electronic	\$ 20.86
7/30/2021	Big Horn Federal HSA	9347	Electronic	\$ 208.33
7/30/2021	Blue Cross Blue Shield	9348	Electronic	\$ 2,993.00
7/30/2021	IRS	9349	Electronic	\$ 994.48
7/30/2021	Lincoln Financial-WEBT	9350	8510	\$ 27.75
7/30/2021	WACD	9351	8511	\$ 295.80
7/30/2021	Wyoming Retirement System	9352	8512	\$ 1,059.67
8/16/2021	Chase Cardmember Services	9353	8513	\$ 472.14
8/16/2021	Northern Wyoming News	9354	8514	\$ 38.80

Amanda reported that the mill levy funding received to date is \$1,979.55. FYTD Budget vs. Actual report was provided.

Amanda reported the following financial account balances as of 08/16/21: WCCD main checking account (ending 3537): \$14,509.95, Money Market account (ending 3596): \$93,316.10, Emergency Reserve Money Market account (ending 0843): \$77,727.50, Depreciation Reserve Savings account (ending 5209): \$5,055.21 and Petty Cash: \$25.00. The CD Account balance was \$17,348.32 as of June 30, 2021. The July 31, 2021, bank statements and credit card statements were provided. Bank accounts were reconciled by Dave Slover on August 16, 2021 and credit card statements were reconciled by Amanda O'Keefe.

DC REPORT

Amanda provided the WCCD Board with the DC report for August 2021. Dickie was present virtually and discussed: Office status due to Covid; EQIP program; AMA project; Water Smart program; CSP, and CTA activity.