

Approved by Board
as amending. 9/21/20
AOK

WASHAKIE COUNTY CONSERVATION DISTRICT
208 Shiloh Road
WORLAND, WYOMING 82401

MINUTES OF MONTHLY BOARD MEETING

The Washakie County Conservation District (WCCD) held their monthly board meeting on Monday, August 17, 2020 at 7:00 p.m. at the USDA Service Center. WCCD Board members in attendance included Dan Rice, Charley Orchard, Dave Slover, Vance Lungren and Susan Pennington (via teleconference). Also, in attendance was WCCD Director Amanda O'Keefe and Laura Galloway, NRCS Conservationist.

Dave called the WCCD board meeting to order at 7:18 p.m.

Charley made a motion to approve the WCCD August 17, 2020 board meeting agenda. Dan seconded the motion. Motion carried.

The WCCD Board reviewed the draft for the July 20, 2020 board meeting minutes. Dan made a motion to approve the minutes. Charley seconded the motion. Motion carried.

FINANCIAL REPORT:

Amanda reported the following financial account balances: WCCD main checking account (ending 3537); \$6,161.44, Money Market account (ending 3596); \$56,987.80, Emergency Reserve Money Market account (ending 0843); \$77,546.62, Depreciation Reserve Savings account (ending 5209); \$4,035.12. The CD Account balance was not presented. The July 31, 2020 Bank Statements for all accounts were provided and reconciled by Charley Orchard.

Amanda
Amanda reported that the mill levy funding received to date is \$2,843.34.

Amanda
Amanda provided the WCCD Board with the monthly expenditure spreadsheet report from July 21, 2020 through August 17, 2020. Susan made a motion to accept the monthly expenditure and financial report. Charley seconded the motion. Motion carried.

The following expenditures were approved:

Date	Payment To	Invoice Number	Check Number	Amount
7/24/2020	WACD	9104	8384	10396.00
7/24/2020	Marquis Awards & Specialties	9105	8385	54.10
7/24/2020	Dave Pompei	9106	8386	73.83
7/24/2020	UW Extension	9107	8387	250.00
7/31/2020	Victoria Dietz	9108	Electronic	2500.00
7/31/2020	Amanda O'Keefe	9109	Electronic	1266.86
7/31/2020	Dustin Vail	9110	Electronic	372.16
7/31/2020	Halli Caines	9111	Electronic	2038.22
7/31/2020	Wyoming Retirement System	9112	8388	1571.91
7/31/2020	Pinnacle Bank HSA	9113	8389	1596.96
7/31/2020	Wyoming Retirement 457	9114	Electronic	7778.50
7/31/2020	Big Horn Federal Savings HSA	9115	8390	208.33
7/31/2020	Internal Revenue Service	9116	Electronic	4956.44
7/31/2020	Sage Creek Land & Cattle	9117	8391	26744.81

7/31/2020	RT Communications	9118	8392	112.75
7/31/2020	VSP of Wyoming	9119	Electronic	20.86
7/31/2020	Kennedy Ace Hardware	9120	8393	25.95
8/5/2020	Paintrock Consulting	9121	8394	275.00
8/10/2020	Chase Cardmember Services	9122	8395	1708.10
8/10/2020	Serlkay Printing	9123	8396	123.60
8/10/2020	Fagnant, Lewis & Brinda, P.C.	9124	8397	4000.00
8/17/2020	VSP of Wyoming	9125	Electronic	20.86
8/17/2020	BCBS of Wyoming	9126	Electronic	3013.00
8/17/2020	Northern Wyoming News	9127	8398	135.00
8/17/2020	Northern Wyoming News	9128	8399	120.00
8/17/2020	Northern Wyoming News	9129	8400	105.00

DC REPORT

Amanda provided the WCCD Board with the DC report and NRCS 2020 Project Maps, which was submitted by Laura Galloway via email, prior to the WCCD Board meeting. Laura gave a summary of her written report and expanded on discussions regarding a) EQIP Applications; b) CTA Leave of Absence; c) US Drought Monitor: One more week in D3 Status will trigger ~~LFP~~, and possible additional funding through NAP in future; d) NRCS EQIP Project Maps: Laura to get with Susan for signatures; e) Water Smart Program: Hanover Irrigation District project that replaced the head gate triggered additional funding through NRCS for landowners tied directly to HID. This encompasses 14,000 acres and 513 users. Funds requested by NRCS were \$500,000 annually for 5 years.

EMPLOYEE REPORTS:

Amanda provided the WCCD Board with her July 2020 Timesheet and gave the WCCD Board an update on the following; Washakie County Drought Designation-Granted; Middle Big Horn Level 1 Study-Final report still pending; 319 Grant Road 11 project- Revised estimate received; Worland Fairgrounds Windbreak-Electrical work still pending and upon completion will be turned over to Washakie County for future maintenance; Nowood WID August 2020 Meeting- Discussion was geared towards shares on the Alkali Reservoir; Cottonwood Grass Creek & Nowood WID upcoming elections-Proclamation published and guidance from Tori will most likely be needed; Select Water Committee meeting August 13-14- Provided information in regards to proposed changes on the Small Water Project Program (SWPP).

Amanda provided the WCCD Board with Halli Caines's monthly report via email prior to the WCCD Board meeting and Tori Dietz final timesheet for July 2020.

BOARD MEMBER REPORTS:

Dan discussed with the WCCD Board his and Amanda's visit to the Cottonwood-Grass Creek WID meeting and introductions. Discussion included what steps were needed to dissolve a WID should that be a request in the future.

OLD BUSINESS

WACD Awards-Award Nomination for Outstanding Technician: Allen Croft Nomination was submitted for Outstanding Technician.

Sage/Slick/Nowater 319 Program: Bill Haun is still waiting on SHIPO and on hold until further notice. Tabled until further notice.

WCCD Board Members Elections: Both Dave Slover and Susan Pennington have submitted their applications for re-election.

WCCD Maintenance Cost Share Program-Revised Draft Application: Revision to wording the application to gear away from maintenance on irrigation projects and move towards rehabilitation projects. Review the application for the SWPP and how to incorporate to achieve the WCCD objective of this Cost Share Program.

Dietz Contract for Project Assistance: Contract was reviewed. Charley made a motion to accept the contract. Susan seconded the motion. Motion carried.

Grant Writing Workshop: Workshop moved from In-Person August 20-21 in Casper to Webinar on August 27-28. Cancelled Halli's registration since she is out of town on the 27th.

UW Extension Office Request from Postage Assistance: Outreach to Educate About Crop Burning- Request was withdrawn due to deadline

DEQ Request for Proposals for FY 2021 CWA Section 319 and 205(j) Grants (Deadline Sept 18, 2020): Alex Jeffers response to Nieber Fire as a potential project for Grant and for us to evaluate how competitive our application would be. Concentrate immediate application efforts on wastewater and irrigation ditch improvements.

Review of additional Grant Opportunities:

- USDA-Forest Service & NRCS Joint Chiefs Landscape Restoration Partnership Proposal FY2021
- WNR Wildlife & Natural Resource Enhancement Grant Opportunity

WPCI- Final EIS Draft Comments: Submitted for grammatical corrections only.

NEW BUSINESS

Wyoming Retirement 457 Deferral Employer Fact Sheet-Change of Administrator: Dan made a motion to approve. Charley seconded the motion. Motion carried.

Rural Cost Share Application: Brandon Bower submitted application. Follow up to assure this is the right program. Discussion was he would apply for Big Horn River-Slick Creek-Lover Nowater 319 Implementation Grant.

Big Horn River-Slick Creek-Lower Nowater 319 Implementation Grant: Nick Geis submitted application. Emailed Steering Committee to meet on Sept 8, 2020 to review and rank.

Regional Conservation Partnership Program-Proposals Due November 4, 2020

Environmental Stewardship Award 2021-Call for Nominations-Request for Recommendation: Laura Galloway was present to present Galloway Ranch LLC accomplishments and request a letter of recommendation. Charley made a motion to nominate Galloway Ranch. Vance seconded the motion. Motion carried.

Area III Annual Meeting: September 10,2020 in Basin. Draft agenda provided. Request for RSVP by August 31, 2020.

OTHER BUSINESS

CORRESPONDENCE OF HIGHER IMPORTANCE

Cottonwood Grass Creek WID Q2 Meeting, Annual Plan & FY2021 Final Budget; Wyoming Legislature-Select Water Committee Meeting-On Agenda Small Water Projects Program 08132020-08142020; CFAP Deadline Extension to Sept 11 2020 and Inclusion of Livestock-ALL SHEEP 08112020 ADDED 8/17/2020

GENERAL CORRESPONDENCE (*Previously Emailed*) What's Up 07312020; NACD Eresource 08042020; What's Up 08072020; WGC Emergency Preparedness Meeting 08132020; NACD Eresource 08112020; NFSAM

Webinar Food Security & Clean Water Acts 08132020; Big Horn NF Dispersed Camping Stay Extension; Governor's Extension Health Orders Extension 08122020; Governor's Office-Land Purchase on Hold 08122020; Conservation Conversation Webinar 08132020; Conservation of Natural Resources Pollinator Webinar 08182020; USDA Forest Service Monthly Biochar Webinar 08202020; Barnyards & Backyards August 2020 Webcasts; Shoshone NF Travel Management Plan; NACD Conservation Clips 08142020; Dan Miller Project Appreciation Note; 4H Thank you Notes; Whats Up 08142020

The WCCD Board meeting was adjourned at 8:56 p.m.

Respectfully submitted by Amanda O'Keefe, Director on September 1, 2020.

<u>Dean Rice</u>	<u>9-21-20</u>	<u>For Dave Slaver</u>
CHAIRMAN	DATE	
<u>Vance Amey</u>	<u>9-21-20</u>	
SECRETARY/TREASURER	DATE	