

WASHAKIE COUNTY CONSERVATION DISTRICT
208 Shiloh Road
WORLAND, WYOMING 82401

MINUTES OF MONTHLY BOARD MEETING

The Washakie County Conservation District (WCCD) held their monthly board meeting on Monday, September 16, 2019 at 7:00 p.m. in Ten Sleep at the Ten Sleep Senior Center. WCCD Board members in attendance included; Dan Rice, Dave Slover, and Charley Orchard. Also, in attendance was WCCD Director Victoria Dietz, WCCD Program Assistant Halli Caines, and NRCS District Conservationist Laura Galloway and guests; Michelle Arnett, Ten Sleep FFA Advisor and FFA students Josie Decker and Kinley Anderson.

Dave called the WCCD board meeting to order at 7:05 p.m.

Charley made a motion to approve the WCCD September 16, 2019 board meeting agenda. Dan seconded the motion. Motion carried.

The WCCD Board reviewed the draft August 19, 2019 board meeting minutes. Charley made a motion to approve the August 19, 2019 WCCD Board minutes. Dan seconded the motion. Motion carried.

FINANCIAL REPORT:

Tori reported the following financial account balances: WCCD main checking account; \$1,655.08, Main Money Market account; \$77,135.00, Emergency Reserve Money Market account; \$65,637.69, Depreciation Reserve Savings account; \$3,018.35, and CD balance; \$16,923.19. The August 2019 bank statements for all accounts were reconciled by Tori Dietz and all reconciliation reports were provided.

Tori reported that the mill levy funding received to date is \$17,537.45.

The WCCD Board reviewed and signed the vouchers. Tori provided the WCCD Board with the monthly expenditure spreadsheet report from August 20, 2019 through September 16, 2019. Charley moved to accept the monthly expenditure and financial report. Dan seconded the motion. Motion carried.

The following vouchers were reviewed and approved:

Date	Payment To	Invoice Number	Check Number	Amount
8/29/2019	WACD	8888	8244	\$ 10,065.00
8/29/2019	307 Accounting	8889	8245	\$ 95.00
8/29/2019	IRS	8890	Electronic	\$ 1,644.80
8/29/2019	Dusty Vail	8891	Electronic	\$ 168.07
8/29/2019	Halli Caines	8892	Electronic	\$ 1,929.87
8/29/2019	Karen Fenton	8893	Electronic	\$ 962.66
8/29/2019	Victoria Dietz	8894	Electronic	\$ 2,361.96
8/29/2019	Halli Caines	8895	8246	\$ 9.66
8/29/2019	R.T. Communications	8896	8247	\$ 112.65
8/29/2019	Shoshone CD	8897	8248	\$ 45.00
8/29/2019	WACD	8898	8249	\$ 74.60
8/29/2019	Wyoming Retirement	8899	8250	\$ 1,152.17
9/3/2019	Empower Retirement Systems	8900	Electronic	\$ 1,000.00

9/4/2019	Serlkay Printing	8901	8251	\$ 48.00
9/6/2019	BlueCross BlueShield	8902	Electronic	\$ 1,470.92
9/10/2019	Ten Sleep FFA	8903	8252	\$ 360.33
9/10/2019	Cardmember Services	8904	8253	\$ 390.07
9/16/2019	WACD	8905	8254	\$ 31.62

DC REPORT

Tori provided the WCCD Board with the DC report, which was submitted by Laura Galloway via email, previous to the WCCD Board meeting. Laura gave a summary of her written report.

EMPLOYEE REPORTS:

Tori provided the WCCD Board with her August timesheet and gave the WCCD Board an update on the Paxton Berm EWP Project reporting that 75% of the rock has been placed and all of the “in-the-water” work has been completed; Radio Show where Halli Caines was introduced and an overview of current projects were highlighted; Outdoor Classroom Maintenance reporting that the Boys School will be assisting with staining the fence

Halli Caines’s monthly report was provided to the WCCD Board via email previous to the WCCD Board meeting. Halli gave a summary of her written report and details on the Bighorn Forest field trips she had participated in with Dan and Susan and stated that the Day of Monitoring with Ten Sleep students, is scheduled at the park in Ten Sleep on October 9th.

BOARD MEMBER REPORTS:

Big Horn Forest Steering Committee Field Trip- Dan gave the WCCD Board an overview of the Bighorn Forest Steering Committee field trip where he, Halli, and Susan Pennington attended on August 28th.

Big Horn Forest-Dispersed Recreation Task Force Field Trip - Dan gave the WCCD Board an overview of the Bighorn Forest Dispersed Recreation Task Force field trip where he and Halli, attended on September 4th.

OLD BUSINESS

NRCS MOU Documents Review – Tori provided the WCCD Board with the draft NRCS MOU Template and the NRCS Unfunded Agreement Template with their comments from the last board meeting, stating that she wanted to ensure there was nothing more to add or change before the Area III meeting. There was no change request from the WCCD Board.

30th Year Celebration Planning – Tori reported that the WCCD will begin its 30th year starting March 7, 2020. Tori stated that she had received a promotion sample of a level/screwdriver ink pen, and asked the WCCD Board if they would be interested in purchasing the pens to help promote WCCD during the celebration, which is planned to be held during WESTI Ag Days in February. After some discussion, Dan made a motion to approve the purchase of 250 promotional ink pens. Charley seconded the motion. Motion carried.

City of Worland Compost Project-Need Application Signed – Tori stated that she had failed to have the WCCD Board sign the application for the City of Worland’s Compost project, during the meeting where they had approved it. The WCCD Board signed the application.

NEW BUSINESS

Ten Sleep FFA-Proposed Support for Travel to National Agri Science Fair – Ten Sleep FFA students Josie Decker and Kinley Anderson, gave an overview and presented their science fair project; the creation of water pods, to the WCCD Board. The students explained the potential for plastic water bottle replacement in the future, and that their project had been selected in the top fifteen in the Nation. Ten Sleep FFA Advisor, Michelle

Arnett, reported that the FFA team would be traveling to Indianapolis to present their project to National Agri Science Fair judges at the end of October. Michelle further explained the financial status and fundraising efforts the FFA had been pursuing to afford to send the team. Josie and Kinley asked the WCCD Board for their consideration in funding support that would help pay for their trip. After some discussion, Charley made a motion to approve \$500.00 to help fund the Ten Sleep FFA Science Fair team to attend the National Agri Science Fair. Dave seconded the motion. Motion carried.

Area III Meeting - September 17 in Lovell – Tori provided the WCCD Board with the Area III draft agenda and 2018 minutes. Tori reported that the meeting will be at the Lovell Fire Hall tomorrow starting at 9:00 a.m. and that she, Halli, and Dan would be attending.

Wyoming Association of Conservation Districts (WACD) What's Up 08262019 Email – Tori provided the WCCD Board with the WACD What's Up email of August 26th, which also included the WACD Convention draft agenda, the WACD Convention Save the Date flyer, the Public Records Act proposed amendments (that will also be discussed during Area III meeting), and the Wyoming Natural Resource Foundation grant cover letter. Discussion was held.

WACD Auction – Tori reported that Dan had suggested looking at some handmade leather bags, made in Ten Sleep, to consider for purchase for the upcoming WACD Convention auction. Halli showed photos of some of the bags, and the WCCD Board agreed to have Halli pursue.

WACD What's Up 09092019 - Tori provided the WCCD Board with the WACD What's Up email of September 9th. Discussion was held.

Anderson Legacy Park Subdivision Application - Tori provided the WCCD Board with a copy of the application information for the Legacy Park Subdivision review request, provided to her by the Washakie County Planner, and provided the letter she had developed using the NRCS Soil Survey website, which indicated the soils information for the identified area. Charley made a motion to approve the letter regarding the soils information for the Anderson Legacy Park Subdivision. Dave seconded the motion. Motion carried.

DR Subdivision Application - Tori provided the WCCD Board with a copy of the application information for the DR Subdivision review request, provided to her by the Washakie County Planner, and provided the letter Halli had developed using the NRCS Soil Survey website, which indicated the soils information for the identified area. Dave made a motion to approve the letter regarding the soils information for the DR Subdivision. Charley seconded the motion. Motion carried.

BLM RMP - Request for Coordination/Cooperation – Tori provided the WCCD Board with a copy a letter and request from the BLM regarding coordination and cooperation regarding adjustments to the Resource Management Plan to look at establishing a corridor dedicated for pipelines associate with carbon capture, utilization and storage, enhanced oil recovery, and other compatible uses. Tori reported that she submitted a request, on behalf of the WCCD Board, for Cooperation Agency Status.

National Association of Conservation Districts (NACD) Annual Meeting – Tori provided the WCCD Board with information on the upcoming NACD Convention, which will be held in Las Vegas on February 8th through 12th.

4-H Thank You's – Tori passed around thank you notes from 4-H Fair recipients of awards, from the WCCD Board.

NACD Thank You – Tori provided a thank you card from NACD for payment of dues.

Leaves Collection Day Event November 2 - Funding Consideration – Tori reported that she had offered to partner with the Washakie County Extension and City of Worland in their leaf collection day event, and will be using the WCCD Truck to pick up any bags of leaves from those who cannot haul them, and have made arrangements ahead of the November 2nd collection day. Tori stated that the Washakie County Extension Service asked for consideration of the WCCD purchasing compostable leaf bags to offer to residents who participate in the collection day event. The WCCD Board agreed that they were not interested in purchasing the bags.

WACD Legislative Update-Special Districts Public Funds 08292019 – Tori provided the WCCD Board with the WACD Legislative Update dated August 29th. Dan asked Tori if an on-line repository was developed for public records requests, if she thought that would be an efficient way for responders to submit information. Tori stated that she thought it would save time on her end and should also make it easier for requesters. Dan stated that as long as the upcoming legislation supports that the information on the repository can satisfy the requirements of the requester, it could work out.

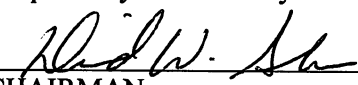
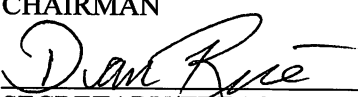
GENERAL CORRESPONDENCE

Governors Crop Insurance Support News Release; NACD News 08202019; NACD News 08232019; Wyoming Natural Resource Foundation (WNRTF) Golf Tournament Thank You; NACD News 08282019; NACD News 09032019; Governor Support Sage Grouse Executive Order; NACD News 09032019_2; SRM Agenda; NRCS Regional Conservation partnership Program (RCPP) News Release; National Conservation Foundation Leadership Institute; NACD News 09062019; NACD Summer Newsletter; NACD News 09102019; Big Horn Basin Dispatch;

The WCCD Board meeting was adjourned at 9:27 p.m.

Date: October 10, 2019

Respectfully submitted by Victoria Dietz, Director

	10/21/19
CHAIRMAN	DATE
	10-21-2019
SECRETARY/TREASURER	DATE