

**WASHAKIE COUNTY CONSERVATION DISTRICT**  
**208 Shiloh Road**  
**WORLAND, WYOMING 82401**

**MINUTES OF MONTHLY BOARD MEETING**

The Washakie County Conservation District (WCCD) held their monthly board meeting on Monday, October 16, 2017 at 7:00 p.m. in Worland at the USDA Service Center. WCCD Board members in attendance included; Dave Slover, Vance Lungren, and Dan Rice. Also in attendance was WCCD Director Victoria Dietz, and guests Jared Bower; Ten Sleep FFA Advisor, Ten Sleep FFA members; Corey Rice, Cole Anderson, and Amy Truman, Ten Sleep Town Council member.

Dave called the WCCD board meeting to order at 7:16 p.m.

Dan made a motion to approve the WCCD October 16, 2017 meeting agenda. Vance seconded the motion. Motion carried.

The WCCD Board reviewed the September 18, 2017 board meeting minutes. Discussion was held regarding an amendment. Dan made a motion to approve the minutes as amended. Vance seconded the motion. Motion carried.

Tori reported the following financial account balances: WCCD main checking account; \$4,320.35, Main Money Market account; \$115,987.30, Reserve Money Market account; \$75,961.17, Reserve Savings account; \$1,000.00, and CD balance; \$16,633.83. The September 2017 bank statements for the main checking and money market accounts were reconciled by Vance Lungren and all reconciliation reports were provided. Tori reported that the mill levy funding received to date was \$24,625.42.

Tori provided the WCCD Board with the monthly expenditure spreadsheet report from September 19, 2017 through October 16, 2017. Tori was asked to contact Meeteetse Conservation District to verify their submitted invoice.

Dan moved to accept the monthly expenditure and financial report. Vance seconded the motion. Motion carried.

The following vouchers were reviewed and approved:

<b>VOUCHER</b>	<b>CK NUMBER</b>	<b>PAYABLE TO</b>	<b>AMOUNT</b>
8338	7832	Wyo. Stockgrowers	500.00
8339	7833	Chuck Holmes	65.00
8340	7834	Verizon Wireless	10.00
8341	7835	RT Communications	92.89
8342	Electronic	Dusty Vail	432.19

8343	Electronic	Karen Fenton	1394.79
8344	Electronic	Victoria Dietz	2942.19
8345	Electronic	Security State Bank	1227.82
8346	7836	Wyoming Retirement	933.18
8347	7837	BlueCross BlueShield	1355.86
8348	Electronic	Dept. of Employment	365.76
8349	7838	NACD	1776.00
8350	7839	Kennedy Ace Hardwre	43.98
8351	7840	Serlkay Printing	172.00
8352	7841	Zedi	125.00
8353	7842	Karen Fenton	75.00
8354	7843	Cardmember Services	861.39
8355	7844	Meeteetse CD	475.92
8356	7845	Dan Rice	50.29
8357	7846	Vance Lungren	2.14
8358	7847	Charley Orchard	102.72
8359	7848	Dave Slover	68.48
8360	7849	Susan Pennington	12.31
8361	7850	Bower Technologies	300.00

**DC REPORT:** Tori provided the following documents to the WCCD Board for use in discussions with Laura for the WCCD Board meeting: Local Work Group Email from Monte Bush-NRCS District Conservationist in Greybull; Grazing Questions; Irrigation Questions; Infrastructure Questions; NRCS FY 2017 Summary Allocation Report

Laura Galloway provided the following DC Report, which was emailed to the WCCD Board previous to the WCCD Board meeting, in which she gave a summary of:

**Assistance given to the District:** 6<sup>th</sup> Grade Education day – Medicine Lodge (4 NRCS people); 319 Grant Maps for Projects; Assistance with EWP applications; Geis Group Pipeline; McKinnon/Sage Creek Group Pipeline

**CTA Assistance:** Phone calls with assistance on Soils, Irrigation Water Management, and Grazing Plans.

**Current Program Contracts:** We continue our normal designs, modifications, completing as-built's and making payments on previous and current year contracts.

**2017 EQIP/NWQI Programs:** Attached is the Summary of the final allocations for Wyoming for FY 17; Division I received \$4,304,612 with 59 contracts written; Big Horn County 31 contracts - \$2,339,928; Park County 14 contracts - \$1,002,298; Washakie County 14 contracts - \$962,386

- 2 Flood Irrigation - \$35,240
- 5 Sprinkler - \$450,414
- 1 Range - \$12,108
- 1 Russian Olive/Salt Cedar Removal - \$9,313
- 5 NWQI Sprinkler - \$455,311

**LOCAL WORK GROUP E-mail/Ranking Questions:** Monte received suggestions from 3 different people on the ranking questions; We will be going over these and adjusting out ranking at our DC meeting October 17-19t in Casper.

**2018 EQIP Subaccounts:** Astrid had the NRCS Technical committee discuss and vote on what we should do with our Sub-accounts since there continues to be a push from the Field Offices, Local work groups and Conservation Districts all wanting more funds going to the local level accounts versus the state subaccounts; The decision was made to only have the required state subaccounts for SD, BFR, and National initiatives. All other subaccount will be incorporated into the Division subaccounts; The catch to this is that we are only allowed to have 4 subaccounts per division. So we will have to incorporate multiple subjects into each subaccount. This will include flood, infrastructure, sprinklers, range, forestry, riparian/streambank stabilization, soil health, Invasive Species, Farm energy, organic, wetland/wildlife and any others that come up.

**EWP:** Everything has been submitted for the Berm Project. I haven't heard any updates.

**SERVICE CENTER SIGN:** The last update I received was on Thursday last week. The sign is supposed to be arriving within the next two weeks. The first one the processed was wrong and they had to redo it. Hopefully this one will be correct.

**HELC / WCC:** Highly Erodible Land Conservation / Wetland and Conservation Certification; Background: Producers who work with any USDA government related programs are required to file farm data reports through the FSA. This includes verifying the acres they are farming/grazing and the crops that were planted; If they see an area that they are farming and it is not included on FSA records, they can request an evaluation for it be included in their farmed acres. In order to do so, it has to have an HELC/WCC determination report (AD1026) filled out by NRCS. We research back records and maps to see if the determination was done previously or if we need to do a field visit to determine that they are in compliance with Food Security Act of 1985. We do several of these a year, and it usually is just a matter of checking and filling out the report to move forward; We recently received one of these 1026 requests on some ground where the producer felt he was being cheated out of payments because FSA was not including all the land under his center pivots. He requested an evaluation with the AD 1026 form. There was no records of this land being farmed previously, but maps showed there were identified wetlands in the area. The NRCS area office staff assisted in completing the field visit. It was determined that an area on 2 separate fields had converted wetlands in them. This made the producer out of compliance with the Food Security Act. He was sent a letter and has appealed the decision. We will be meeting with him on site to discuss the situation; As per our regulations, the Conservation District is to be notified of any adverse determination on a producer in their district. A copy of the determination has been filed with your District Manager and is PII information.

Laura reported that she had four contracts that she would like the WCCD Board to review; two that are new, and two that have been modified. Laura stated that she would email them to Tori to forward to the WCCD Board to provide input and asked if, once input is addressed, a WCCD Board representative could come in to sign them.

Laura reported that the NRCS State Office is again planning to contract to hire an Ultima Administrative Assistant to share between Hot Springs, Washakie, and Big Horn counties, and to let her know if there is anyone looking for that type of job, which is full time.

Dan stated that the comments he submitted, regarding the Local Work Group ranking questions, were on behalf of himself, not WCCD.

### **EMPLOYEE REPORTS:**

Tori gave a summary report on the following: Local Emergency Planning Committee Meeting Report; WID Election Update; Big Horn River Island Update; Outdoor Education Specialist Position Update; Communications with Congressional Delegation Regarding Paxton Berm EWP;

Tori provided Karen Fenton's monthly report and the flyer for the upcoming UAV Workshop to be held on November 14<sup>th</sup>.

### **BOARD MEMBER REPORTS:**

Nowood Watershed Improvement District (WID) Meeting Overview – Dan gave the WCCD Board a summary of the Nowood WID quarterly joint conservation district meeting held on October 2<sup>nd</sup>.

### **OLD BUSINESS:**

Ten Sleep FFA Recycling – Ten Sleep FFA representatives attended the WCCD Board meeting to present their plan for community recycling assistance. Corey Rice, Ten Sleep FFA student, reported that the FFA Chapter was asking to dis-continue hauling cardboard from Ten Sleep School to the Worland Landfill. To replace the cardboard hauling service, Corey stated that the FFA Chapter would be willing to haul other recyclables to Powell using the WCCD recycling trailer, every two months, which would be collected during manned recycling events. Corey stated that the Ten Sleep School students are done at noon on Fridays, so the FFA would be able to haul the trailer to Powell on a Friday. In addition, during the months that no hauling is done, the Ten Sleep FFA would attend public meetings to educate the local community about what items could be recycled and how those items would need to be brought to the recycling event. The Ten Sleep FFA plans to place recycling receptacles in prominent places around Ten Sleep. Corey stated that the Ten Sleep FFA would provide community service hours during the recycling events, on an as needed basis.

Ten Sleep Recycling Group Representatives – Amy Truman, Ten Sleep Town Council, attended the meeting to report that she has begun forming a local recycling committee to help with the development and coordination of an every other month recycling event. Amy stated that she has also met with the Ten Sleep FFA to request that they be a part of the recycling committee and they have agreed to have the FFA Advisor and one student participate and be represented at those committee meetings. Amy stated that she has talked with Holly Redland, Ten Sleep Landfill Manager, who has shown an interest in having the recycling event held at the Landfill.

### Ten Sleep Recycling Discussion/WCCD Board Decisions:

-Use of Recycling Trailer (by Ten Sleep and Worland) – Tori reported that she wanted to follow up with Brian Burkey, Superintendent of Public Works for the City of Worland, to advise him on the WCCD Board's thoughts of Ten Sleep and Worland sharing the WCCD Recycling trailer in alternate months of each other's planned events. The WCCD Board agreed to allow the trailer to be used in both towns, but to first let Ten Sleep get their recycling efforts implemented, then have Amy work with Brian on working out the details of sharing the trailer. Dan suggested that the existing lettering on the WCCD recycling trailer be left as is for now.

-Mileage Approval to Haul to Powell – Dan made a motion that WCCD will pay Ten Sleep FFA the government mileage rate plus a discretionary hauling fee of .15/mile to haul recyclables from Ten Sleep to Powell, for one year. Vance seconded the motion. Motion carried.

-Ten Sleep School Cardboard Collection – Dan made a motion to discontinue reimbursing the Ten Sleep FFA for hauling cardboard to Worland. Vance seconded the motion. Motion carried.

Recycling Trailer Liability Research Information – Tori reported that she had contacted Farm Bureau regarding the recycling trailer liability and confirmed that the pulling unit's liability covered the trailer. Tori stated that the insurance company did recommend that a once-a-year maintenance schedule be followed for the trailer to help reduce a potential trailer malfunction caused accident. Tori stated that as soon as the trailer is delivered to Worland, she will make an appointment to have it checked, and provided the WCCD Board with the list of check items to be included; lights, safety chain, bearings, tires, hitch, and Dave suggested brakes.

Dept. of Ag Procurement Template Review/Input – Tori provided the WCCD Board with a copy of the Conservation District Draft Procurement Rule Template, the State Procurement Rules, and the existing WCCD Internal Policies. After review and discussion of the draft rule template, the WCCD Board agreed to support the Conservation District Draft Procurement Rule, and preferred that Option 1 of VI(b) and VI(c) be chosen. The WCCD Board also agreed that if the rule is adopted as written, that policies #6, and #7 of the existing WCCD Internal Policies would be removed.

Big Horn River Level I - Wyoming Water Development Commission (WWDC) Meeting – Tori reminded the WCCD Board of the upcoming November 2 & 3 WWDC meeting in Casper and stated that she planned to attend to answer any questions of the commission regarding the Middle Big Horn River Watershed Level I study application.

Wyoming Water Association (WWA) Annual Meeting – Tori provided the WCCD Board with the upcoming WWA meeting agenda, which will be October 25-27 in Sheridan. Tori requested that Karen Fenton be approved to attend the meeting. Vance made a motion to approve Karen Fenton to attend the WWA meeting. Dan seconded the motion. Motion carried.

## **NEW BUSINESS**

WACD Convention – Tori provided the WCCD Board with the pre-convention documents from WACD, which included the WACD 2016 Business Meeting Minutes, WACD FY 16-17 Year End Balance Sheet and Budget Report, WACD Proposed FY 18-19 Budget, Resolutions, Sunsetting Policies, and Farm Bill Recommendations. The WCCD Board reviewed and discussed the resolutions with the following results:

**Resolution #1** – Vance made a motion to support the Sage-Grouse Egg Collection resolution. Dan seconded the motion. Motion carried.

**Resolution #2** – Dan made a motion to not support the Right to Repair Farm Machinery without Manufactures' Interference resolution. Vance seconded the motion. Motion carried.

**Resolution #3** – Dan made a motion to support the Wild Horse Management resolution. Vance seconded the motion. Motion carried.

**Resolution #4** – Dan made a motion to support the support the Reforming the Cultural Historic Preservation Act on 1966 resolution. Vance seconded the motion. Motion carried.

**Resolution #5** – Dan made a motion to monitor the Restoring State ownership of all nonfederal trust species of wildlife resolution. Vance seconded the motion. Motion passed.

The WCCD Board agreed that they would like the definition of trust species and nonfederal trust species referred to in the above resolution.

**Resolution #6** – Dan made a motion to monitor the Reforms for the 2018 Farm Bill resolution. Vance seconded the motion. Motion carried.

The WCCD Board agreed that they would have liked background information to understand intent of the above resolution.

Tori provided a WACD Convention draft agenda to the WCCD Board and asked who would be able to attend. Dan and Vance stated that they would be attending. Tori stated that she would check with Susan and Charley and would get everyone registered.

Preliminary Water Quality Monitoring Results – Tori provided charts developed by Karen Fenton showing the preliminary data results for *E. coli* from the past three years of water monitoring on Sage, Slick, and Nowater Creeks.

Washakie Watersheds Steering Committee Meeting Report - Geis Group Project – Tori provided the WCCD Board with the meeting notes from the October 10<sup>th</sup> steering committee meeting, the project application, and completed committee ranking sheet for the Geis Group Project.

WCCD Board Review and Decision of Funding – The Geis Group Project application and completed ranking sheet was reviewed by the WCCD Board. After some discussion, Vance made a motion to approve the application for funding of the Geis Group Project, based upon the recommendation of the Washakie Watersheds Steering Committee. Dan seconded the motion. Motion carried.

DEQ 319 Big Horn River-Slick Creek Amendment – Tori reported that she had received the amended agreement for the DEQ 319 Big Horn River-Slick Creek, which had been amended to include an extension of time, with a new deadline of September 30, 2018. Dave signed the amended agreement.

## **CORRESPONDENCE**

USDA Reorganization; BLM Webinar on Planning Process; Final WACD WOTUS Comments; WOTUS Hearing Schedule; Joint Ag Committee Meeting Notice; NACD News 09192017; Peer to Web NRCS Planning Tool Webinar; Western Governors Assoc. Newsletter; NACD Conservation Clips 09232017; NACD News 09262017; Zeinke Wildfire Memo to DOI; NACD Conservation Clip 09292017; WWNRT Project Applications; DEQ WQ Rule Revisions Meeting Notice; NACD Webinar Case Studies Recording Information; NACD Members Only Launch; NACD News 10032107; Forest Service SOPA; Water Resources Meeting Notice; Governor Mead Comment on BLM Mining & Sage Grouse; Fort Causway Local Work Group Comments; NACD Conservation Clip 10062017; Washakie County Wildfire Plan; WWDC Agenda on Special Meeting; USFWS "Not Warranted" Decision; Big Horn Basin Dispatch 10102017; Cornerstone Newsletter; Mead Applauds

EPA on Clean Power Plan; NACD News 10102017;

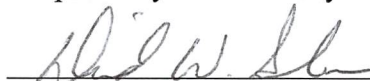
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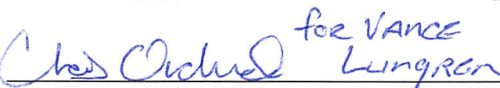
Wyoming Public Lands Initiative September 2017 Report from Karen Fenton; Watershed Improvement District Election Update; NRCS Local Work Group Input from Dan Rice; Alkali Creek Federal Register Notice;

The WCCD Board meeting was adjourned at 9:40 p.m.

Date: October 23, 2017

Respectfully submitted by: Victoria Dietz, Director

 11/20/17  
CHAIRMAN DATE

 for VANCE 11/20/17  
SECRETARY/TREASURER DATE