

WASHAKIE COUNTY CONSERVATION DISTRICT
208 Shiloh Road
WORLAND, WYOMING 82401

MINUTES OF MONTHLY BOARD MEETING

The Washakie County Conservation District (WCCD) held their monthly board meeting on Monday, February 17, 2020 at 7:00 p.m. in Worland at the USDA Service Center. WCCD Board members in attendance included; Dan Rice, Dave Slover, Charley Orchard, Susan Pennington, and Vance Lungren. Also, in attendance was WCCD Director Victoria Dietz, Laura Galloway; NRCS District Conservationist, and guests Tom Clark and Jim Bower.

Dave called the WCCD board meeting to order at 7:00 p.m.

Charley made a motion to approve the WCCD February 17, 2020 board meeting agenda. Vance seconded the motion. Motion carried.

The WCCD Board reviewed the draft January 20, 2020 board meeting minutes. Dan made a motion to approve the January 20, 2020 WCCD Board minutes. Vance seconded the motion. Motion carried.

FINANCIAL REPORT:

Tori reported the following financial account balances: WCCD main checking account; \$20,509.09, Main Money Market account; \$77,353.80, Emergency Reserve Money Market account; \$118,891.39, Depreciation Reserve Savings account; \$3,027.94, and CD balance; \$16,923.19. The January 2020 bank statements for all accounts were reconciled by Dave Slover and all reconciliation reports were provided.

Tori reported that the mill levy funding received to date is \$134,255.39.

The WCCD Board reviewed and signed the vouchers. Tori provided the WCCD Board with the monthly expenditure spreadsheet report from January 21, 2020 through February 17, 2020. Dan moved to accept the monthly expenditure and financial report. Charley seconded the motion. Motion carried.

The following vouchers were reviewed and approved:

| Date | Payment To | Invoice Number | Check Number | Amount |
|-----------|----------------------------------|----------------|--------------|-------------|
| 1/27/2020 | Great Divide Wood Products | 8998 | 8317 | \$12,325.00 |
| 1/30/2020 | Halli Caines | 8999 | Electronic | \$2,041.84 |
| 1/30/2020 | Victoria Dietz | 9000 | Electronic | \$2,362.95 |
| 1/30/2020 | IRS | 9001 | Electronic | \$1,501.48 |
| 1/30/2020 | Wyoming Retirement System | 9002 | 8318 | \$1,185.56 |
| 1/30/2020 | Empower Retirement | 9003 | Electronic | \$1,000.00 |
| 2/3/2020 | R.T. Communications | 9004 | 8319 | \$112.26 |
| 2/3/2020 | Wyo. Assoc. of Special Districts | 9005 | 8320 | \$100.00 |
| 2/12/2020 | Northern Wyoming News | 9006 | 8321 | \$105.00 |
| 2/13/2020 | Cardmember Services | 9007 | 8322 | \$374.09 |
| 2/17/2020 | VSP Vision Care | 9008 | Electronic | \$17.83 |
| 2/17/2020 | BlueCross BlueShield | 9009 | Electronic | \$1,470.92 |

DC REPORT

Tori provided the WCCD Board with the DC report, which was submitted by Laura Galloway via email, previous to the WCCD Board meeting. Laura gave the WCCD Board an overview of her report, then proceeded to go over the worksheets for the Local Work Group meeting preparation and requested that the WCCD Board choose a priority watershed, the top three resource concerns, and stated that she also needed approval for the Land Uses (Cropland and Rangeland) she had chosen (along with her identified resource concerns) that best matched the applications she has been receiving. Laura said she didn't know how the priority points will be distributed or how many points would be given to the priority watersheds, but suggested the whole county be selected instead of choosing one watershed within the county. Laura stated that she had been receiving applications from landowners within the Slick Creek and Six Mile watersheds.

Laura also informed the WCCD Board that she would be proposing an increase to the cost share percentages for four practices that she felt were lower than they should be; Brush Management, Herbaceous Weed Treatment, Windbreak/Shelterbelt Establishment, and Irrigation Reservoir. Laura stated that once the WCCD Board chose the top three resource concerns, she would correlate the more specific resource concerns for them. (The WCCD Board member decisions regarding the Local Work Group meeting preparation can be found under New Business)

EMPLOYEE REPORTS:

Tori provided the WCCD Board with her January 2020 Timesheet and gave the WCCD Board an update on the following; Washakie County Commissioners Natural Resource Land Use Plan Cooperator Meeting; 319 Grant Extension Approved to May 2021 and to Include Engineering if needed; WESTI Report; American Transparency Request; Comments on Governors Wildlife Corridor Executive Order Not Completed Before He Signed; Paxton Berm EWP's Reimbursement to WCCD

Halli Caines's monthly report was provided to the WCCD Board via email previous to the WCCD Board meeting.

BOARD MEMBER REPORTS:

Washakie County Commissioners Cooperator/Public Meetings - Land Use Plan - Dan gave the WCCD Board an overview of the discussions held during the Washakie County Commissioner meetings regarding their input on the planning for the Natural Resource Land Use Plan. Dan reported that he attended the meetings in both Worland and Ten Sleep on January 27th and 28th.

Nowood Watershed Improvement District (WID) Meeting – Dan gave the WCCD Board a summary report on the Nowood WID Board meeting, which he had attended via teleconference, on February 3rd.

National Association of Conservation Districts (NACD) Convention Report – Dan gave the WCCD Board an overview of what he had learned during the numerous meetings he had attended during the NACD Convention in Las Vegas. Dan relayed specific information on discussions on the proposed BLM Rangeland Regulations and National Environmental Policy Act (NEPA) scoping.

OLD BUSINESS

Town of Ten Sleep Recycling Discussion – Tori provided the newest version of the MOU between WCCD and the Town of Ten Sleep, which had been approved during the last WCCD Board meeting and sent on to the Town of Ten Sleep to be considered. Tori reported that she had not heard back from anyone from the Town of Ten Sleep regarding the MOU.

Dan reported that he spoke to members of the Ten Sleep Landfill board about the possibility of funding support for an Operator to pull the recycling trailer, when full, to Buffalo. Dan stated that the Ten Sleep Landfill Board indicated that they would work with the Town of Ten Sleep regarding contributions towards an Operator.

After some discussion, the Mayor of Ten Sleep, Jack Haggerty, was called to ask him of the status of the MOU. Mayor Haggerty informed the WCCD Board that no action had yet been taken by the Town of Ten Sleep regarding the MOU, but it was anticipated that the topic would be discussed during the next town council meeting on March 3rd. Dan stated that he would plan to attend the March 3rd meeting.

Discussion was also held with Mayor Haggerty regarding public notification if no Operator is found before the next Ten Sleep Recycling event. Tori provided a copy of a published news article regarding the Ten Sleep recycling effort.

Recycling Trailer - Discussion in regard to the possible sale or donation of the recycling trailer, insurance, and tires, was tabled until the next board meeting.

Dissolution of WID's – Tori provided the WCCD Board with information she had gathered from Justin Caudill regarding the process of WID dissolution and attached a copy of the statutes where the different dissolution options were found. Discussion was held and no action was taken.

30th Year Celebration – Tori requested a \$500 spending limit to purchase items for drawings for the 30th Year Celebration. Charley made a motion to approve up to \$500 to be spent on 30th Year Celebration Items for drawings. Susan seconded the motion. Motion carried.

NEW BUSINESS

Rural Cost Share Program Application - Tom Clark attended the meeting to present his application for a buried pipeline and electrical for a pivot sprinkler. After some discussion, Vance made a motion to approve funding up to 50% up to \$10,000.00 towards the buried pipeline and electrical portion of the pivot sprinkler project under T & T Inc. Susan seconded the motion. Motion carried.

Special Discretionary Funds Application Jim Bower attended the meeting to present his application for a buried pipeline and riser project. After some discussion, Charley made a motion to approve funding up to 50% up to \$2,500.00 towards the buried pipeline and riser project for under Coutis Land & Livestock. Susan seconded the motion. Motion carried.

BLM Rangeland Regulation Draft Comments - Dan gave the WCCD Board some specific points and an overview of discussions held during the NACD Convention regarding the plan for BLM to update their Rangeland Regulations. Tori reported that Halli would be attending the public meeting in Casper on February 20th and would be working with her on comments. Charley stated that he also planned on attending the meeting in Casper. Tori stated that she would have Halli connect with Dan and Charley to help her with key points of concerns or changes needed, but Tori would put together the comment letter information to tie back to the WCCD's Natural Resource Land Use Plan. Tori stated that the comments are due on March 6th.

NRCS Local Work Group Meeting Preparation – After information was provided by Laura Galloway and discussion was held regarding resource concerns, Vance made a motion to approve the top three resource concerns as Water Quality, Irrigation Water Management, and Grazingland Management. Charley seconded the motion. Motion carried.

Discussion was held regarding the selection of a priority watershed. Charley made a motion to approve the selection of all watersheds within Washakie County as the priority watershed. Vance seconded the motion. Motion carried.

Discussion was held regarding the two land uses that were recommended by Laura Galloway. Dan made a motion to approve both Cropland and Rangeland and their associated resource concerns, identified by Laura Galloway. Susan seconded the motion. Motion carried.

Tori will provide Halli with the WCCD Board decisions to report on at the upcoming Local Work Group meeting on February 24th in Lovell.

WACD Legislative Updates – Tori provided the WCCD Board with the WACD Legislative Updates; 3, 4, & 5 previously to the WCCD Board meeting. Discussion was held.

Special District Association Membership – Tori reported that she was going to make the membership payment to the Wyoming Special District Association, which had been approved during a prior board meeting. Tori stated that the membership form requested that a voting delegate and alternate be listed. After some discussion, Dave volunteered to be listed as the voting delegate and Charley volunteered to be listed as alternate. Dave signed the form.

Supervisor Training and/or Employee Certification Training – Tori provided a letter from Todd Heward, WACD President, urging attendance to the upcoming legislative and supervisor training in Cheyenne on February 26 and 27th. Dan stated that he was planning to attend. Tori stated that Halli was not going to be able to attend, but she would go over the information with her at a later date.

Wyoming Conservation District Employees Association (WCDEA) Winter Training – Tori reported that Halli would be attending the WCDEA Winter Training in Casper from March 3rd to March 5th.

Wyoming Water Association Information – Tori reported that she had received a letter from the Wyoming Water Association and a dues notice. After some discussion, Charley made a motion to approve \$100 to be paid for dues to the Wyoming Water Association, to be taken from the Special Projects budget. Vance seconded the motion. Motion carried.

Extension Spring Workshop Sponsorship – Tori reported that Caitlin Youngquist, Washakie County Extension, asked for sponsorship for their March 21st Spring workshop. After some discussion, Dan made a motion to approve \$200 to sponsor the Washakie County Extension March 21st Spring workshop. Susan seconded the motion. Motion carried.

Bighorn Forest Climbing Management Meeting – Tori reported that Halli would be attend the Bighorn Forest Climbing meeting via teleconference, on February 19th.

Charley suggested that when the WCCD Board decides to update the Natural Resource Land Use Plan, that the Climbing topic be addressed in the plan. Tori said she would make a note of that.

OTHER BUSINESS

Dan Rice Cardboard Shredding Ideas - Dan shared some ideas he had learned about regarding the use of shredded cardboard.

CORRESPONDENCE OF HIGHER IMPORTANCE:

2020 WESTI Brochure; 2020 Youth Career Event; G & F Letter to Joint Appropriation Letter; Special District Association Minutes January 15; Nowood WID November 2019 Minutes; Instinctive Migratory Grazing; BLM Pipeline Corridor Meeting Agenda; WESTI Ag Days Agenda; Lee Campbell Pipeline Corridor Letter to WACD; Nowood WID Annual Report; Nowood WID January 2020 Minutes; NEPA Federal Regulations Notice; Bridger Plant Materials Center Annual Report; Governor Signs Wildlife Corridor Executive Order; Game & Fish Wildlife Crossing Effort;

GENERAL CORRESPONDENCE:

Unita CD Newsletter; NACD News 01212020; NACD News 01242020; Governor Listening Session on Migration Corridor; Laramie County CD Newsletter; NACD News 01282020; Governor Invasive Species Meeting; NACD Clips 01312020; Campbell County CD Newsletter; Big Horn Basin Dispatch 01312020; NRCS News 02032020; NACD News 02042020; NACD Clips 02072020; NACD News 02112020; NRCS Conservation Videos; NACD News 02122020; USDA RCPP Rule Input;

The WCCD Board meeting was adjourned at 10:07 p.m.

Date: March 2, 2020

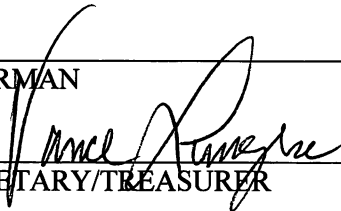
Respectfully submitted by Victoria Dietz, Director

CHAIRMAN

DATE

SECRETARY/TREASURER

DATE



3-16-20