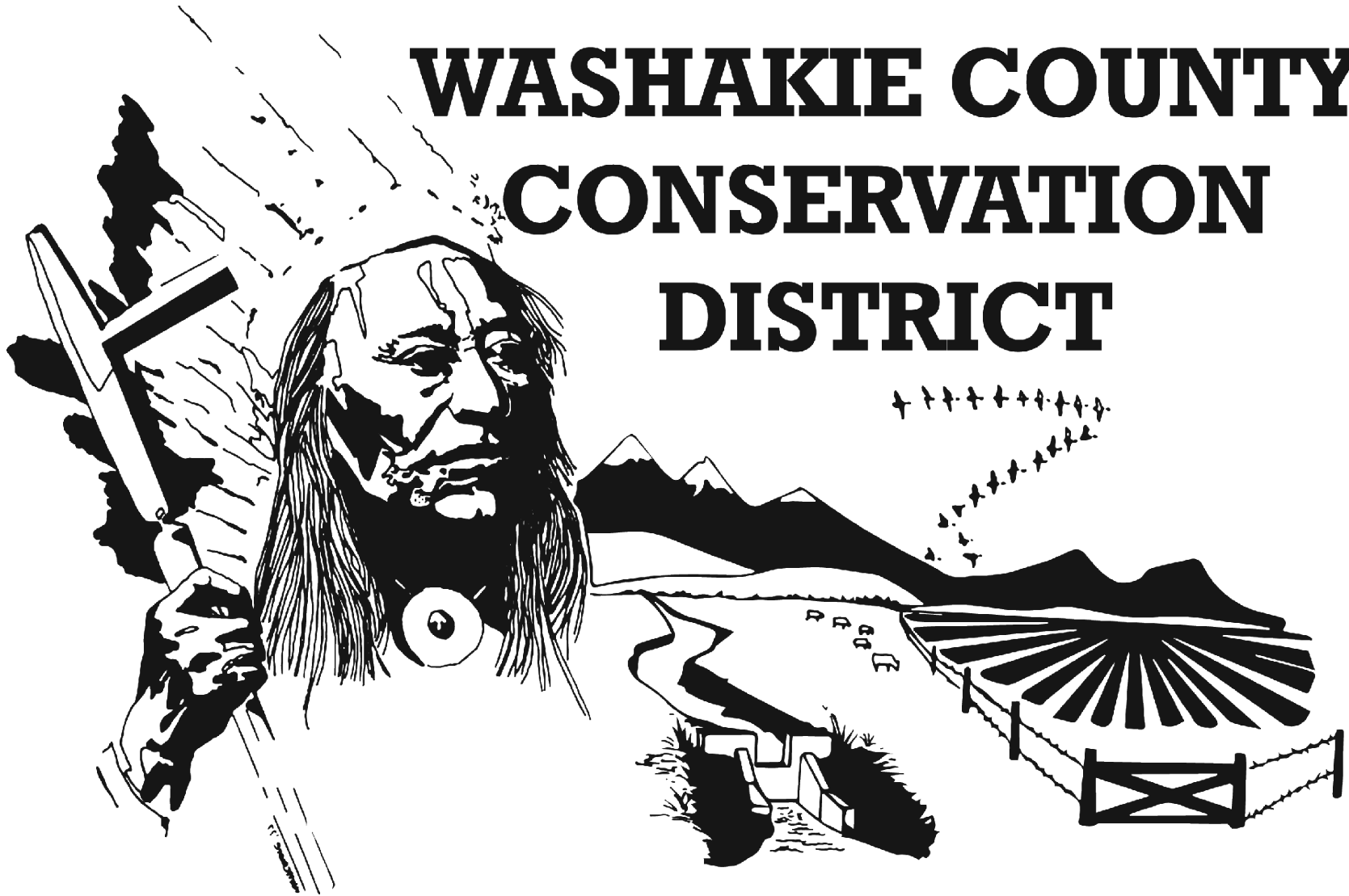


WASHAKIE COUNTY CONSERVATION DISTRICT



**ANNUAL PLAN
2020-2021**

WASHAKIE COUNTY CONSERVATION DISTRICT

DISTRICT SUPERVISORS

Chairman	Dave Slover	868-2465
Vice Chairman	Dan Rice	366-2571
Secretary/Treasurer	Vance Lungren	347-6439
Supervisor	Charley Orchard	366-2445
Supervisor	Susan Pennington	347-3446

EMPLOYEES

District Director		347-2456 ext. 101
Program Assistant	Halli Caines	347-2456 ext. 121
Seasonal Outdoor Maintenance Person	Dusty Vail	431-0956

NATURAL RESOURCE CONSERVATION SERVICE

District Conservationist	Laura Galloway	347-2456 ext. 107
Civil Engineer	Allen Croft	347-2456 ext. 124
Rangeland Management Specialist	Blaise Allen	347-2456 ext. 109
Soil Conservationist	Vacant	347-2456 ext. 119
Soil Conservationist	Emma Allen	347-2456 ext. 108

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COOPERATING AGENCIES

Wyoming Audubon Society
Chief Washakie FFA
City of Worland
National Association of Conservation Districts
Ten Sleep FFA
Ten Sleep Library
Town of Ten Sleep
The Nature Conservancy
US Army Corps of Engineers
USDA Farm Service Agency
USDA Forest Service
USDA Natural Resources Conservation Service
USDA Rural Development
USDI Bureau of Land Management
Washakie County 4-H Clubs
Washakie County Commissioners
Washakie County Community Center Complex
Washakie County Cooperative Extension Service
Washakie Co. Emergency Management
Wyoming Stockgrowers Association
Wyoming Ag in the Classroom

Washakie County Farm Bureau
Washakie County Planning Commission
Washakie County Public Health
Washakie County Public Library
Washakie County Solid Waste Disposal Districts
Washakie County Weed & Pest District
Washakie County School Districts
Worland Canal Districts
Worland Drainage District
Worland Garden Club
Worland/Ten Sleep Chamber of Commerce
Worland Fire Department
Wyoming Boys School
Wyoming Department of Agriculture
Wyoming Department of Environmental Quality
Wyoming Department of Transportation
Wyoming Game & Fish Department
Wyoming Water Development Commission
Wyoming Association of Conservation Districts
Wyoming Water Association

GENERAL INFORMATION

A number of factors contributed to the rapid deterioration of western agricultural lands during the early 1930's. The application of poor farming procedures, misuse of range and extreme lack of moisture were probably foremost in creating these adverse conditions.

Recognizing the need to stop further degradation of these valuable lands, Senator Earl Bower, of Washakie County, introduced a bill establishing the Wyoming Soil Conservation Act in February 1941. This Act authorized the establishment of Soil Conservation Districts. These newly formed bodies were given the responsibility of natural resource conservation within their respective districts.

On December 31, 1941, the Nowood Soil Conservation District at Ten Sleep became one of the first four Districts in Wyoming. Washakie Conservation District was established in 1943, and in 1990, the two were consolidated to form the Washakie County Conservation District (WCCD).

The Washakie County Conservation District holds regular monthly meetings on the third Monday of the month alternating between Worland and Ten Sleep every other month.

WASHAKIE COUNTY CONSERVATION DISTRICT PLANNING PROCESS

In 1999, the WCCD initiated a collaborative planning process in order to implement the policy of the Wyoming Legislature. In 2001, WCCD implemented the initial WCCD Natural Resource Land Use Plan, which was submitted to and filed with the Washakie County Clerk. Since 2001, the WCCD Natural Resource Land Use Plan was updated in 2005, 2010, and in 2017.

The WCCD Annual Plan's Goals and Objectives are derived from the WCCD Natural Resource Land Use Plan. WCCD's main operational Goals include: Public Information and Education, Tree Program, Water Quality/Quantity, Habitat/Wildlife, Waste Management, Government Agency Interaction and Coordination, Range and Irrigated Land Management, Internal District Operations, Special Projects, and Recreation.

Additional goals identified in the WCCD's Natural Resource Land Use Plan, where our involvement varies according to agency actions and may be in the form of comments, are as follows:

MINERALS AND OIL AND GAS DEVELOPMENT - WCCD supports minerals and oil and gas production and will provide information and education on the importance of natural resource conservation.

WATER RIGHTS AND USE - WCCD supports the development, adoption, implementation of water storage, and water distribution that benefits individual, irrigators, irrigation and canal companies, industrial users, aquatic recreation users, municipalities, public land managers, and private landowners.

ENDANGERED SPECIES ACT – WCCD will be involved in the review of federal actions regarding ESA listings, delisting, and management plans.

SPECIAL DESIGNATION AREAS - WCCD supports special land use designations only when they are consistent with surrounding conservation management; do not preclude future conservation options for rangeland resources, soil conservation, and conservation, development and utilization of water resources; and contribute to sound policy of multiple use, economic viability and community stability.

TRAVEL MANAGEMENT/ACCESS – WCCD supports the historic right to travel over federal and state lands.

WILD HORSES, BURROW, AND ESTRAY LIVESTOCK - WCCD supports wild horse management for viable healthy herds that will not adversely impact the rangeland resource, wildlife habitat or wildlife, soil resources or other approved multiple uses.

FOREST MANAGEMENT – WCCD encourages proper rangeland, forest, and woodland management to ensure healthy and vibrant watersheds for current and future generations and to sustain the stability of ranching and agriculture.

AIR QUALITY – WCCD supports an air quality monitoring plan, as it is critical to the health and well-being of our residents.

PUBLIC INFORMATION AND EDUCATION



GOAL: To share information and educate the public about natural resources

OBJECTIVES:

- Promotes agricultural and natural resource conservation education to public school students, youth organizations, and in other venues where youth and children receive formal education
- Provides education and information to the general public on natural resource issues and topics
- Promotes viable farming, ranching and business opportunities and operations
- Ensures that stakeholders are made aware of technical assistance and funding programs that are available
- Recognizes natural resource and agricultural success stories through district programs and local media
- Promotes the development and application of Best Management Practices (BMP)
- Provides guidance, information, and education to elected government officials and decision makers on conservation and natural resource management issues, and the impacts, and outcomes related to policies initiated by government

PUBLIC INFORMATION AND EDUCATION - YOUTH														
ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Provide field trips to local farms and ranches to educate students on production agriculture	1 Field Trip (2 options chosen)	Program Assistant									X	X		
Provide natural resource education to students utilizing the Outdoor Classrooms, focusing on water quality, plants, animals, birds, alternative energy, fish, soils, bats, & pollinators	1 Field Trip (2 options chosen)	Program Assistant			X								X	
Provide education to students regarding the impact of land management on water quality, using the Enviroscope Model	2 Demonstrations	Program Assistant					X				X			
Provide education on groundwater and related human impacts to students using the WCCD groundwater model	1 Demonstration	Program Assistant						X						

PUBLIC INFORMATION AND EDUCATION – YOUTH continued

ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Provide students with classroom education on recycling, papermaking, fossils, animal skulls, & chick life cycles.	3 Presentations	Program Assistant		X	X	X	X	X	X	X	X	X	X	
Conduct an annual conservation poster contest for 2nd and 5 th grade students to celebrate Soil & Water Stewardship Week	4 Presentations	Program Assistant									X	X		
Conduct National Water Quality Monitoring Day with Ten Sleep elementary students.	1 Field Trips	Program Assistant			X									

PUBLIC INFORMATION AND EDUCATION – GENERAL PUBLIC

ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Provide pertinent Ag related legislative information to local Ag producers, organizations and businesses, through the local radio station, newspaper, and Facebook.	1 News Article 1 Radio Spot 2 Facebook Posts	Director Program Assistant WCCD Board						X	X	X				
Participate in WESTI Ag Days with informational display.	1 Event	Director Program Assistant								X				
Maintain Facebook page.	Once a Week	Director Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X
Submit quarterly news article on natural resource topics and/or articles to help public understand who we serve and what we do	4 news articles	Program Assistant			X			X			X			X
Coordinate with Worland USDA Service Center agencies to organize and conduct yearly Women’s Ag Expo	1 Expo	Program Assistant	X	X										X
Assist with WACD booth at State Fair	1 Event	Program Assistant		X										

TREE PROGRAM

GOAL: WCCD will help alleviate and manage soil erosion, improve energy flow, improve the water and water and nutrient cycle within WCCD by providing education to the public on the benefits of trees.

OBJECTIVES:

- Supports the use of tree plantings and the use of other plant materials to provide for improved natural resource conditions and community aesthetics within WCCD.
- Provides stakeholders with information regarding selection of appropriate varieties of trees for their intended use, proper techniques of tree planting and maintenance, irrigation systems, program funding, wildlife interactions, and sources of trees through the WCCD website, printed materials, educational workshops, and such other methods as may be appropriate.
- Provides technical assistance and cost share for tree planting projects
- Makes weed barrier and other essentials available to the community



TREE PROGRAM														
ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Make weed barrier available to local community.	20 Rolls	Director Program Assistant	X	X	X							X	X	X
Provide technical assistance, and cost-share for tree planting projects.	1 Project	Director Program Assistant										X	X	X
Disseminate tree and shrub information species selection, and maintenance through local media, website, and Facebook		Director Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X

WATER QUALITY/QUANTITY

GOAL: WCCD will strive to increase the efficient use and maintain and improve the quality and quantity of waters within WCCD, through education, technical assistance, and BMPs.

OBJECTIVES:

- Promotes BMPs that reduce non-point source pollution and promote water conservation.
- Supports water development projects that increase water quantities for beneficial use within the district, while considering the traditional custom, culture, ecology, and economy of the area
- Opposes and federal government control over individual water rights within the boundaries of the district and within the boundaries of the State of Wyoming
- Supports Wyoming’s beneficial uses of water as defined under administrative policy of the State Engineer’s Office



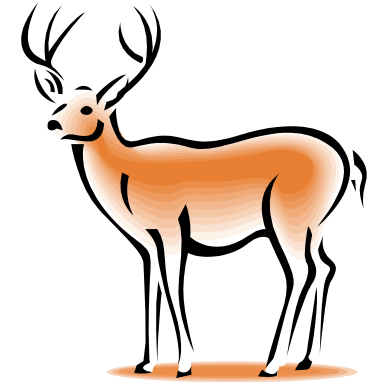
WATER QUALITY/QUANTITY														
ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Distribute “Wyoming Homeowner’s Guide to Septic Systems” brochure to residents.	Ongoing	Director Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X
Continue working with Watershed Steering Committee on watershed implementation projects including review and ranking of applications for cost share.	Ongoing	Director Program Assistant WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Provide information to residents at WESTI Ag Days on BMP implementation	1 Event	Director Program Assistant							X					
Provide residents with cost share to reduce their costs for water well testing for determining water quality	1 Well Test	Program Assistant Director			X								X	
Continue implementation of the WDEQ 319 Grant for Sage, Slick, and Nowater Creek Watershed.	2 projects	Director Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X

WATER QUALITY/QUANTITY continued

ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Continue with implementation of Nowood Watershed Stock Water Development Phase I Program utilizing WDA grant by working with BLM to identify livestock water development opportunities and developing education videos on small water projects to benefit water quality	2 preliminary designs 4 videos	Program Assistant	X	X	X	X	X	X						

HABITAT/WILDLIFE

GOAL: WCCD encourages the control of predatory animals to reduce property damage, to protect wildlife and the local economy and tax base, including the viability of the agriculture community. WCCD is committed to proper habitat management by incorporating science, in the planning, programs, and projects.



OBJECTIVES:

- Works with government agencies, local cooperators, and other interested parties in the management, maintenance and improvement of habitat, emphasizing voluntary and incentive based programs
- Encourages the use of tools such as grazing, plantings, water development, fire, chemical application, and other BMPs to improve habitat
- Supports the development and use of new technologies in land use management that are alternatives to permanent reductions in stocking rates
- Supports cooperative effort with State, federal and private land managers to enhance cooperative weed management efforts countywide coordinated with and primarily managed by the Washakie County Weed and Pest Control District
- Supports predator control efforts as a way to protect private property, human health, and achieve state directed wildlife population goals
- Supports and strongly encourages the control of noxious weeds, invasive species, and pests by owners, managers, and users of all private, state and federal lands including easements, right-of-way, and municipalities
- Supports wildlife management objectives and numbers based on what the range conditions and habitat can support
- Supports reasonable and science-based protection and restoration of critical winter range habitat, while respecting private property and considering the economic effects
- Supports game herd population objectives and management decisions that will benefit the wildlife resource, while taking into consideration competition between wildlife species and domestic livestock

HABITAT ENHANCEMENT														
ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Cooperate with landowners, and agencies to eradicate tamarisk and Russian Olive along streams.	Ongoing	Director WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Provide funding for range and cropland projects that consider wildlife benefits.	Ongoing	Director WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X

WASTE MANAGEMENT



GOAL: WCCD will coordinate, support and implement recycling, waste reduction, and proper waste disposal programs.

OBJECTIVES:

- Promotes, maintains, and enhances recycling efforts
- Provides education/information regarding recycling awareness
- Promotes awareness of new technology and resources associated with waste management and recycling

WASTE MANAGEMENT														
ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Work with Town of Ten Sleep and service groups to provide Recycling trailer for local events and provide mileage to haul the trailer to recycling centers to be emptied.	Ongoing	Director Program Assistant WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Promote recycling and help educate the public about recycling.	Ongoing	Director Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X
Work with City of Worland, Cooperative Extension, Washakie County, and others regarding the initiation of a composting program.	Ongoing	Director Program Assistant WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Continue coordination of the annual Christmas Tree Recycling event including collection and chipping.	1 Tree Pickup Day 1 Tree Chipping Day	All Staff WCCD Board						X	X			X		
Continue to re-supply Dog Waste station bags as needed.	12 pet Waste Stations	Outdoor Maintenance Staff			X							X		
Continue with collection of cell phone for "Cell Phones For Soldiers" program	Ongoing	Director Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X
Continue assistance to the City of Worland with providing recycling bins to organizations to be utilized for the collection of plastic bottles and aluminum cans at local events.	Ongoing	Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X
Help fund, plan, coordinate and participate in the Household Hazardous Waste Collection Day.	1 Event 4 Meetings	Program Assistant							X	X	X	X	X	

GOVERNMENT AGENCY INTERACTION AND COORDINATION



GOAL: WCCD will continue to represent local natural resource interests in the planning and implementation efforts of local, state, and federal government agencies within its boundaries. WCCD will facilitate efforts to participate in natural resource management planning in order to protect the natural resources, provide for the economic stability, and to protect local customs and cultures.

OBJECTIVES:

- Participates with cooperators and government agencies in making sound natural resource decisions that are scientifically-based, legally defensible, sensitive to natural resource health, and responsive to multiple-interest users
- Works with local, state and federal government to encourage and support state control of water rights and to maintain opportunities for future water right allocations
- Coordinates with local, state and federal government on educating about the eradication of introduced invasive species
- Works to ensure local input on state and federal land management issues to promote multiple use of public lands (grazing – wildlife and domestic, logging, minerals, recreation) and protect private property rights
- Maintains partnerships with local, state and federal agencies to provide technical assistance and/or funding to local residents
- Develops, promotes and defends viable alternatives to the proposed actions of other government agencies where the proposed action would adversely impact any of the resource or economic bases of WCCD
- Provides comment, coordinates, or seeks to become a Cooperating Agency for federal land use planning affecting WCCD
- Provides local land use policy or plan for consistency review purposes
- Supports traditional multiple land uses as a means to maintain continuity in the local economy and assure the sustainability of existing agricultural, recreational, and industrial interests while maintaining or improving the present environmental quality of life

GOVERNMENT AGENCY INTERACTION AND COORDINATION

ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Facilitate open dialog on natural resource issues with the general public by continuing to be involved as cooperating agency with federal agencies.	Ongoing	Director WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Provide timely notification of comment periods through WCCD's Facebook page and provide comments regarding federal issues and proposed regulation changes.	Ongoing	Director Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X
Develop, promote and defend viable alternatives to the proposed actions of other government agencies where the proposed action would adversely impact WCCD.	Ongoing	Director WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Coordinate, cooperate and consult with BLM and Forest Service regarding any proposed federal action, environmental planning process, and resource management actions.	Ongoing	Director WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Work with local, state and federal government to encourage and support state control of water rights and to maintain potential future water right allocations.	Ongoing	Director WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Coordinate with local, state and federal governments on educating the public about the identification and eradication of noxious weeds.	Ongoing	Director	X	X	X	X	X	X	X	X	X	X	X	X
Continue to participate as a Big Horn Forest steering committee member by attending meetings and tours to obtain updates on Big Horn Forest Service management, issues, strategies, and projects.	1 meeting 1 tour	Director Program Assistant WCCD Board		X								X		
Continue involvement in NRCS Division I Local Work Group meetings	1 meeting	Director WCCD Board												X
Coordinate and support other Big Horn Basin Cooperators regarding Cooperating Agency Status.	Ongoing	Director WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Continue to participate in Community Wildfire Protection Plan annual meetings	1 Meeting	Program Assistant						X						

GOVERNMENT AGENCY INTERACTION AND COORDINATION continued

ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Maintain partnerships with local, state and federal agencies to provide technical assistance and/or funding to local landowners.	Ongoing	Director WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Coordinate with NRCS and local landowners, municipalities, and Washakie County, in securing funds with the Emergency Watershed Protection Program for emergency natural resource disasters.	Ongoing	Director	X	X	X	X	X	X	X	X	X	X	X	X
Continue to participate as a Big Horn Forest climbing management steering committee member by attending meetings and tours to obtain updates on Big Horn Forest Service climbing management, issues, strategies, and projects.	Ongoing	Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X
Coordinate with Local Emergency Planning Committee by attending meetings and obtain updated emergency planning changes and strategies in case of local emergency	Ongoing	Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X

RANGE AND IRRIGATED LAND MANAGEMENT

GOAL: WCCD will promote BMPs for the improvement and continued use of all rangelands and irrigated cropland to sustain agriculture productivity.

OBJECTIVES:

- Supports stakeholders in the pursuit of utilizing agriculture by-products
- Assists and promotes local stakeholders’ continued use of BMPs for erosion control and vegetation management on rangeland and irrigated cropland
- Works to increase productivity of land to increase and/or maintain Active Preference Animal Unit Months (AUMs) to maximum sustainable levels on rangeland in WCCD
- Discourages any action that results in a net loss of irrigated lands which produce food and fiber and affects the economic return of those lands within the district
- Discourages any action that results in a net loss of open space which is beneficial to wildlife, and vital to maintaining the viewshed and water quality
- Supports the development and use of new technologies in range and irrigation management practices
- Maintains partnerships with local, state and federal agencies to provide technical assistance and/or funding for local residents



RANGE AND IRRIGATED LAND MANAGEMENT														
ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Continue to implement projects and cost share with Ag producers in the Sage Creek/Slick Creek/Lower Nowater Creek watersheds using 319 grant funds.	2 Cropland Projects	Director Program Assistant	X	X	X	X	X	X	X	X	X	X		
Advertise the availability of cost share programs on the WCCD web site and Facebook page.	2 Notices	Director Program Assistant		X			X			X			X	
Work with Washakie Co. Extension to help promote Agriculture by supporting WESTI Ag Days.	2 Meetings 1 Event	Director Program Assistant						X	X	X				
Support landowners and encourage them to conduct range monitoring through WDA Rangeland Health Assessment Program.	1 Project	Director Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X

INTERNAL DISTRICT OPERATIONS

GOAL: WCCD will carry out duties established by statutes, the local public and Board of Supervisors to maintain a structural, stable and functioning Conservation District.

OBJECTIVES:

- Employs personnel to effectively carry out WCCD goals
- Analyzes district supervisor and staff needs and makes every effort to secure assistance and/or training from private, local, state and federal sources
- Reviews the powers and duties of conservation districts and supervisors annually, as clarified in 11-16-122 of the Conservation District Law
- Budgets funds to carry out WCCD goals
- Reviews the development and/or revision of conservation plans and the implementation of those scheduled conservation practices
- Completes and maintains an up-to-date Natural Resource Land Use Plan
- Increases capacity of the WCCD Board of Supervisors by utilizing associate board members and steering committees
- Convenes monthly board meetings in addition to special or emergency meetings as needed
- Participates actively at meeting of organizations of which the WCCD is a member
- Seeks funding for natural resource and conservation projects
- Strives to improve its ability to provide services and operational programs and to work with Cooperating Agencies, Partners, and Associates
- Reviews subdivision site areas and plans and makes recommendations on soil suitability, potential soil erosion during and after construction, potential flooding or wetland concerns to the Washakie County Commissioners/Washakie County Planning Office as clarified in 18-5-306 (a)(xii)(B) (b) of the Wyoming State Statutes



INTERNAL DISTRICT OPERATIONS														
ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Elect officers annually.	1 Meeting	WCCD Board							X					
Analyze district supervisor and staff needs and make sure every effort is made to secure assistance and/or training from private, local, state and federal sources.	Ongoing	WCCD Board Director	X	X	X	X	X	X	X	X	X	X	X	X
Review subdivision plans and provide information on soil suitability for buildings, sewage disposal, road and streets, shallow excavations, lawns and landscaping and unpaved road construction, as per state statute.	Ongoing	Director WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Review the powers and duties of conservation districts and supervisors annually, as clarified in 11-16-122 of the Conservation District Law.	1 Meeting	WCCD Board Director Program Assistant							X					
Maintain District website and Facebook page	Once a month	Director Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X
Budget funds to carry out WCCD goals.	2 Meetings	WCCD Board Director											X	X
Develop Annual Report.	1 Report	Director Program Assistant	X	X										
Develop Annual Plan of Work.	1 Report	WCCD Board Director Program Assistant											X	X
Prepare and mail reports for Watershed Implementation grants to DEQ and WDA.	2 Reports	Director	X				X							
Maintain and update WCCD's Natural Resource Education webpage resource materials list for educators.	Ongoing	Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X
Oversee and administer Natural Resource Education material scheduling, check ins and check outs.	As Needed	Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X
Continue to support WNRF and WACD by sponsoring convention and contributing an auction item.	1 event	Director WCCD Board					X							

INTERNAL DISTRICT OPERATIONS continued

ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Review and approve the development and/or revision of NRCS conservation plans.	As Needed	WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Increase capacity of the WCCD Board of Supervisors by utilizing interested public who will participate as steering committee members.	Ongoing	All Staff WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Submit required documents to WDA and WACD by the August 30 th and December 31 st deadlines in regard to risk management and funding criteria.	2 Mailings	Director		X				X						
Budget and pay State and National Association dues.	Once	Director WCCD Board	X											
Prepare and mail monthly board meeting minutes to: WCCD Board, WACD, WDA, Legislatures, Washakie Co. Commissioners, Board of Ag Representative, Washakie Co. Planning Commission, and Mayors of Ten Sleep and Worland.	1 Mailing Each Month	Director Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X
Maintain Education Program Manual.	As Needed	Program Assistant	X	X	X	X	X	X						
Work in partnership with NRCS, Washakie Co. Weed & Pest, Landis Benson, Worland High School Students, Wyoming Boys School, and Bridger Plant Materials Center to improve and maintain WCCD's Outdoor Classroom.	As Needed	All Staff	X	X	X	X					X	X	X	X
Continue to create and provide a yearly calendar to local businesses and organizations with WCCD contact information and incorporate photo contest for calendar photo	1 Calendar	Program Assistant				X	X	X						

SPECIAL PROJECTS

GOAL: WCCD will strive to meet the rural and urban public’s conservation needs through assistance and special project efforts to promote a healthy community through conservation practices that have a public benefit.



OBJECTIVES:

- Promotes and implements urban conservation and beautification projects
- Provides cost-share funding for on-the-ground natural resource conservation BMP projects
- Promotes the use of renewable alternative energy sources

SPECIAL PROJECTS														
ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Continue to provide funding for on-the-ground natural resource conservation projects.	Ongoing	Director WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Continue to oversee the Nowood and Cottonwood/Grass Creek Watershed Improvement District (WID) activities.	8 Meetings	Director Program Assistant WCCD Board	X	X	X	X	X	X	X	X	X	X	X	X
Coordinate with Wyoming Water Development Commission regarding finalization of the Big Horn River Level I Study.	1 Level I Study	Director Program Assistant WCCD Board	X	X	X									
Coordinate with Meeteetse Conservation District to utilize Drone services to document project implementation with photos.	5 Projects	Director	X	X	X	X	X	X	X	X	X	X	X	X
Continue to support and assist with student natural resource activities such as WyRED and Teton Science School Trip	1 WyRED Camp 1 Teton Science School Trip	Director WCCD Board	X										X	

RECREATION

GOAL: WCCD encourages recreational activities that enhance opportunities for economic development and maintain the custom and culture of Washakie County while ensuring conservation of the rangeland, water, and soil resources.



OBJECTIVES:

- Recognizes that recreation is multiple use of state and federal lands and WCCD supports the historical access on these lands
- Promotes the value of natural resources through education of multiple use ethics (sharing of land) and good stewardship by recreational users

RECREATION														
ACTION	GOAL	COMPLETED BY	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Continue to provide WCCD publication, "Respect the Land" brochure to the public at events	1 Events	Director Program Assistant	X	X	X	X	X	X	X	X	X	X	X	X

**WASHAKIE COUNTY CONSERVATION DISTRICT
FINANCIAL STATEMENT
FISCAL YEAR 2021**

ANTICIPATED REVENUES – \$288,390

Mill Levy	139,963.00	Reimbursed Expense Income	25,000.00	Savings Interest	1,300.00
Tree Program	1,800.00	Biennium Funding	8,824.00	WQ Equip./Lab Funds	4,000.00
City Compost Donation Income	1,000.00	Special Projects	1,000.00	Sage/Slick/Nowater 319 Grant	105,503.00

ANTICIPATED EXPENSE - \$341,860

ADMINISTRATION

Personnel	77,877.00	Mileage	2,500.00
Reimbursable Expense Income	25,000.00	Dues	12,553.00
Legal Fees	1,500.00	Meals/Lodging	2,000.00
Accounting	5,000.00	Phone/Internet	1,500.00
Office Supplies/Computer/Other	4,800.00	Advertising	1,500.00
Training	1,500.00	Postage	1,000.00
Vehicle Fuel/ Maintenance	1,200.00	Building/Equipment Maintenance	1,000.00
Contract Labor	5,000.00	Boundary Signs	1,000.00

OPERATIONS

Projects/Organizations Support	24,375.00	Education Program	2,400.00
Recycling Program	1,800.00	On-The-Ground Projects	59,866.00
Water Quality Program Expense	62,264.00		

INDIRECT COSTS

Other Insurance Costs	2,415.00	Bonds	430.00
Payroll Taxes	5,966.00	Retirement	7,015.00
Unempl/Workmans Comp	2,433.00	Medical/Life/Vision/Dental Insurance	27,855.00

RESERVE - \$140,934

RESTRICTED RESERVE

Rural Program Reserve	10,000.00
Bills Not Paid at Year End	370.00

EMERGENCY RESERVE

District Operations Reserve	62,000.00
Employee Benefit Reserve	1,860.00
Technical Assistance Reserve	52,000.00

DEPRECIATION RESERVE

4,035.00

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WE, THE SUPERVISORS OF THE WASHAKIE COUNTY CONSERVATION DISTRICT, AS DULY AUTHORIZED BY THE WYOMING CONSERVATION DISTRICTS LAW, HEREBY ADOPT THIS ANNUAL PLAN OF OPERATIONS FOR FISCAL YEAR 2021 AS THE GUIDE FOR WORK PRIORITIES IN THIS CONSERVATION DISTRICT.

 Rob W. Sloan 5/19/20
CHAIRMAN DATE

 # Dean Rice
VICE CHAIRMAN DATE

 James Linn 6-1-20
SECRETARY/TREASURER DATE

 Susan D Pennington 6-3-20
MEMBER DATE

 Chris Ochler 6-15-20
MEMBER DATE